

Approved Minutes
City Council Regular Session
May 13, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on May 13, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Randy Johnson, Raye McKim, Allen Rohlik, Dennis Ulrich, Shane Wohlman and Mayor Janette Wertish. City Administrator/Clerk Jordan McQuillen was also present.

1. Pledge of Allegiance
2. Adopt the Agenda

Councilor Johnson moved approval of the agenda with the addition of Agenda item 7I: SMBSC Run Street Closure Request. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

3. Approval of Minutes

Councilor McKim moved approval of the April 22, 2013 Regular Council Meeting Minutes. Councilor Rohlik seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

4. Visitors to be Heard

A. Justin Black, SEH Engineering Inc.

Justin Black was present to discuss bid tabulations for the 2013 Dupont Avenue Mill & Overlay Project. Three bids were received.

After reading the same once, Councilor Rohlik moved adoption of the following:

CITY OF RENVILLE
RESOLUTION 06-13

RESOLUTION ACCEPTING BID FOR CONSTRUCTION OF THE 2013 DUPONT MILL AND OVERLAY PROJECT

WHEREAS, pursuant to an advertisement for bids for the construction of the 2013 DuPont Avenue Mill and Overlay Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Contractor	Total Bid
Knife River Corporation	

Sauk Rapids, MN	\$118,445.00
Duininck, Inc.	
Prinsburg, MN	\$128,464.90
Central Specialties, Inc.	
Alexandria, MN	\$161,001.58

AND WHEREAS, it appears that Knife River Corporation of Sauk Rapids, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED by the City Council of Renville, Minnesota:

1. The mayor and administrator are hereby authorized and directed to enter into a contract with Knife River Corporation of Sauk Rapids, Minnesota, in the name of the City of Renville, Minnesota, for the construction of the 2013 DuPont Avenue Mill and Overlay Project, according to the plans and specification therefore approved by the city council and on file in the office of the city administrator.

2. The city administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Passed and adopted by this 13th day of May 2013, by the City Council of Renville, Minnesota.

Councilor Johnson seconded the motion. Motion carried 5 to 0. Mayor Wertish declare the motion adopted.

5. Public Hearings - None
6. Committee/Staff Reports
 - A. Public Works Committee

Councilor Wohlman reported the following:

The Public Works Committee met on May 8, 2013, in the Council Chambers of City Hall.

Traffic Control at Colfax and 3rd St NE

The committee discussed safety concerns at the intersection of Colfax Avenue and 3rd Street NE. City Staff will identify options to improve the visibility of signage within the area.

Request to Pave 6th St NE

The committee discussed improvements that have been requested for an area on 6th Street NE from Dupont Avenue to the TC&W rail line. Public Works director Pete Peterson informed the committee that the road currently lacks a suitable base for pavement and would require substantial improvements. The committee recommended working to improve the road with grading and placement of additional gravel.

Public Works Department Update

Pete informed the committee that Clean Up Day took place on Friday May 3 and Saturday May 4. West Central Sanitation removed seven 20 foot trailers, three 30 foot trailers, and one 50 foot trailer. Recyclers removed one 24 foot trailer and one 20 foot box van containing appliances.

Outdoor Wood Burning Boilers

Administrator/Clerk Jordan McQuillen informed the committee of an inquiry from a resident in regard to placing an outdoor wood burning boiler at his residence. Jordan provided the committee with basic information about outdoor wood burning boilers in addition from the Minnesota Pollution Agency. The committee recommended discussing the topic at the next City Council meeting.

Councilor Ulrich moved approval of the Public Works Committee report. Councilor Rohlik seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

B. Administrator/Clerk Report

Administrator/Clerk Jordan McQuillen reported the following:

- Jordan has implemented new forms for street closure requests, requests to exceed allowable noise levels, and an application for city utility services.
- Presentation of monthly financial report.
- Two lots advertised for sale by bid did not receive any bids.

Councilor Johnson moved approval of the Administrator/Clerk Report. Councilor Ulrich seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

7. Action Items

A. Resolution 6-13 - Adopted as item 4A

B. Emergency Nuisance Abatement - 321 NE 2nd St

Councilor McKim moved approval of enacting Emergency Abatement Procedures for the property located at 321 NE 2nd St, ordering summary enforcement and abatement, directing City Staff to secure the residence. Councilor Ulrich seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

C. Street Closure Request - Minn-E-Rods

Councilor McKim moved approval of the Renville Events Committee Street Closure Request. Councilor Johnson seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

D. Street Closure Request - Water Tower Park

Councilor Ulrich moved approval of the Renville Events Committee Street Closure Request. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

E. Street Closure Request - Parade

Councilor Wohlman moved approval of the Renville Events Committee Street Closure Request. Councilor Johnson seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

F. Street Closure Request - Street Dance

Councilor Rohlik moved approval of the Renville Events Committee Street Closure Request. Councilor Ulrich seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

G. Request to Exceed Allowable Noise Levels - Street Dance

Councilor McKim moved approval of the Renville Events Committee Request to exceed allowable noise levels. Councilor Rohlik seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

H. Reschedule May HR Meeting

Councilor McKim moved approval of rescheduling the May HR Committee Meeting for Tuesday May 28, 2013, at 3:00 PM.

I. Street Closure Request - SMBSC Run

Councilor Ulrich moved approval of the Southern Minnesota Beet Sugar Cooperative Closure Request. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

8. Discussion Items

A. Outdoor Wood Burning Boilers

The Council discussed issues related to smoke produced by outdoor wood burning boilers. The topic will be further discussed within the Public Works Committee.

9. Invoices payable

Councilor Rohlik moved approval of the following invoices:

Check #	Name	Amount	Comments	Date
29964	AFLAC	111.06	Insurance	5/13/2013
29965	NCPERS MINNESOTA	128.00	Insurance	5/13/2013
29966	SUNVOLD, NATHAN	129.00	Flex plan reimbursement	5/13/2013
29967	USABLE LIFE	73.94	Life Ins.	5/13/2013
29968	VERIZON WIRELESS	112.94	Police Dept. Telephone	5/13/2013
29969	ICMA	50.00	Sunvold, Nathan #302283	5/13/2013
29970	A.H. HERMEL CO.	245.97	Community Center Supplies	5/13/2013
29971	AMERICAN WELDING & GAS INC	86.10	STREET FIRE EXT MAINT	5/13/2013
29971	AMERICAN WELDING & GAS INC	54.61	SEWER FIRE EXT MAINT	5/13/2013
29971	AMERICAN WELDING & GAS INC	29.61	WATER FIRE EXT MAINT	5/13/2013
29971	AMERICAN WELDING & GAS INC	34.60	POLICE DEPT FIRE EXT. MAINT	5/13/2013
29972	AMERIPRIDE SERVICES, INC	98.45	Community Center Contractual	5/13/2013
29973	ANDERSON LARS HANSON & SAUND	1,900.50	Attorney Fees	5/13/2013
29974	ARVIG COMMUNICATION SYSTEMS	57.56	City Hall Internet	5/13/2013
29974	ARVIG COMMUNICATION SYSTEMS	57.57	Police Dept. Internet	5/13/2013
29974	ARVIG COMMUNICATION SYSTEMS	57.57	Public Works Internet	5/13/2013
29975	ATCO	21.01	Sales Tax	5/13/2013
29975	ATCO	305.60	2 Cases Quickies	5/13/2013
29976	BENNETT TECHNOLOGIES, INC	48.09	Copier Service Contract	5/13/2013
29977	BIG COUNTRY 100.1 FM	195.00	City Marketing/Development	5/13/2013
29978	CENTURYLINK	182.39	City Hall Telephone	5/13/2013
29978	CENTURYLINK	130.43	Police Dept. Telephone	5/13/2013
29978	CENTURYLINK	57.60	Sewer Dept. Telephone	5/13/2013
29978	CENTURYLINK	56.72	Public Works Telephone	5/13/2013
29978	CENTURYLINK	60.31	Library Telephone	5/13/2013
29978	CENTURYLINK	82.01	Fire Dept. Telephone	5/13/2013
29978	CENTURYLINK	129.88	Water Dept. Telephone	5/13/2013
29979	COMMUNITY ELECTRIC	880.00	Street Light Repair	5/13/2013
29979	COMMUNITY ELECTRIC	1,527.60	Comm Center Heat Tape/Switch Box	5/13/2013
29979	COMMUNITY ELECTRIC	41.78	Comm Center Bulb	5/13/2013
29980	DANUBE AUTO WORKS	105.81	Tow Chev Cavalier to Police Station	5/13/2013
29981	DANUBE LUMBER SUPPLY	25.65	2 x 12's	5/13/2013
29982	ED DAVIS BUSINESS MACHINES INC	122.67	Office Supplies	5/13/2013
29982	ED DAVIS BUSINESS MACHINES INC	84.34	Paper	5/13/2013
29983	FARMERS CO-OP OIL CO	609.32	Police Dept. Gas	5/13/2013
29983	FARMERS CO-OP OIL CO	1,856.00	Street Dept. Gas	5/13/2013
29984	FINANCE AND COMMERCE	107.04	Ad for Bids for Dupont 2013 Project	5/13/2013
29985	FIRST SYSTEMS TECHNOLOGY, INC.	435.00	Calibration of Flow Meter	5/13/2013
29986	FLAGSHIP RECREATION LLC	1,143.56	2 Benches	5/13/2013
29987	GENERAL FUND	500.00	Sewer Bookkeeping	5/13/2013

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29987	GENERAL FUND	500.00	Water Bookkeeping	5/13/2013
29988	GOPHER STATE ONE-CALL, INC	15.27	Sewer Contractual	5/13/2013
29988	GOPHER STATE ONE-CALL, INC	15.28	Water Contractual	5/13/2013
29989	GREAT PLAINS NATURAL GAS	727.47	Water Gas Service	5/13/2013
29989	GREAT PLAINS NATURAL GAS	322.16	Sewer Gas Service	5/13/2013
29989	GREAT PLAINS NATURAL GAS	125.18	Clerk Gas Service	5/13/2013
29989	GREAT PLAINS NATURAL GAS	112.66	Library Gas Service	5/13/2013
29989	GREAT PLAINS NATURAL GAS	179.43	Community Center	5/13/2013
29989	GREAT PLAINS NATURAL GAS	157.24	Police Dept. Gas	5/13/2013
29989	GREAT PLAINS NATURAL GAS	186.14	Fire Dept. Gas	5/13/2013
29990	HAWKINS INC.	616.35	Water Supplies	5/13/2013
29991	HD SUPPLY WATERWORKS, LTD.	86.75	Shut Off Key	5/13/2013
29992	HILLYARD FLOOR CARE SUPPLY	83.37	Community Center Supplies	5/13/2013
29993	LANG S AUTOMOTIVE CENTER, INC.	145.64	Parts/Supplies - Streets	5/13/2013
29993	LANG S AUTOMOTIVE CENTER, INC.	33.91	Parts/Supplies - Water Dept	5/13/2013
29993	LANG S AUTOMOTIVE CENTER, INC.	33.90	Parts/Supplies - Sewer	5/13/2013
29994	LEAGUE OF MINNESOTA CITIES	99.00	2013 Annual Conference - Jordan McQuillen	5/13/2013
29995	MAC QUEEN EQUIPMENT INC.	1,254.23	6 Brooms Street Dept.	5/13/2013
29996	MARTIN MARIETTA MATERIALS	2,227.76	Class 5 Gravel	5/13/2013
29997	MAYNARD S FOOD CENTER	34.80	CC Supplies	5/13/2013
29998	MCLAUGHLIN AND SCHULZ, INC.	743.59	Cold Mix	5/13/2013
29999	MCQUILLEN, JORDAN	334.67	Reimburse Hotel and Mileage MNCMA Conf	5/13/2013
30000	MN SHERIFFS ASSOCIATION	120.00	Data Practice & Gun Law Training - Dehmlow	5/13/2013
30001	MVTL LABORATORIES, INC.	651.00	Sewer Testing	5/13/2013
30001	MVTL LABORATORIES, INC.	29.50	Water Testing	5/13/2013
30002	PLUNKETT S PEST CONTROL	383.48	Annual Pest Control	5/13/2013
30003	QUILL CORPORATION	125.02	Print Cartridges	5/13/2013
30004	RCW PUBLIC SCHOOL	15,000.00	Swimming Pool	5/13/2013
30005	RENCO PUBLISHING, INC.	1,136.01	Publishing	5/13/2013
30005	RENCO PUBLISHING, INC.	191.13	Better Tomorrow Ad	5/13/2013
30006	RENVILLE EVENTS COMMITTEE	2,000.00	Sugar Beet Days Event	5/13/2013
30007	S.W. DISTRIBUTING INC.	1,266.00	City Clean Up Day - Recycling	5/13/2013
30008	SCHROEDER, GARRET	332.50	Street Dept. Maintenance	5/13/2013
30009	SHENANIGANZ	600.00	Police Dept. Rental	5/13/2013
30010	SMITH PLUMBING & HEATING	2,345.00	Machine Time Water Leaks	5/13/2013
30011	SWMN HOUSING PARTNERSH	1,500.00	2012 Invoice for Initial Retainer	5/13/2013
30011	SW MN HOUSING PARTNERSH	4,500.00	Grant Development Agreement	5/13/2013
30012	STREICHER S	268.64	PD Uniforms	5/13/2013
30013	SUNVOLD, NATHAN	34.62	Reimburse for Gaskets & Fittings	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	414.25	Medical Insurance-Jodi	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Water	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Street	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	3,091.00	Medical Insurance-Police	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	827.00	Medical Insurance-Jordan	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Sewer	5/13/2013
30014	SW/WC SERVICE COOPERATIVES	717.75	Medical Insurance-Jodi	5/13/2013
30015	US BANK TRUST N.A.	1,302.40	2003 Sewer & Water Bond Interest	5/13/2013
30015	US BANK TRUST N.A.	297.60	2003 Sewer & Water Bond Interest	5/13/2013
30015	US BANK TRUST N.A.	3,443.75	2003 EDA - Comm Center Bond Interest	5/13/2013
30016	VERIZON WIRELESS	52.04	Police Dept. Telephone	5/13/2013

30017	WEST CENTRAL TRIBUNE	173.28	Annual Subscription	5/13/2013
30018	XCEL ENERGY	5,439.62	Sewer Electric	5/13/2013
30018	XCEL ENERGY	1,376.05	Water Electric	5/13/2013
30018	XCEL ENERGY	363.56	Community Center	5/13/2013
30018	XCEL ENERGY	228.28	Library Electric	5/13/2013
30018	XCEL ENERGY	253.64	City Hall Electric	5/13/2013
30018	XCEL ENERGY	86.72	Park Electric	5/13/2013
30018	XCEL ENERGY	123.47	Fire Dept. Electric	5/13/2013
30018	XCEL ENERGY	2,423.22	Street Electric	5/13/2013
	TOTAL:	74,462.62		

Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

9. Mayors Notes

- Mayor Wertish presented a proclamation from Governor Mark Dayton recognizing Renville as a Yellow Ribbon City.

10. Adjourn

Councilor Rohlik moved to adjourn the Meeting at 7:51 p.m. Councilor Johnson seconded the motion. Motion carried 5 to 0.

Dated at Renville, Minnesota this 13th day of May, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Jordan McQuillen, Administrator/Clerk