

**Approved Minutes
City Council Regular Session
May 12, 2014
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on May 12, 2014 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Raye McKim, Al Rohlik, Dennis Ulrich, Randy Johnson and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Dennis Ulrich to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the minutes of the April 28, 2014 meeting. The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Al Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
30797	SUNVOLD, NATHAN	\$ 24.56	Fittings - Sewer Dept.	4/24/2014
30798	UNITED STATES POSTAL SERVICE	\$ 194.14	Postage - Utility	4/28/2014
30799	ICMA	\$ 50.00	Sunvold, Nathan #302283	5/5/2014
030800	A.H. HERMEL CO.	\$ 338.28	Community Center Supplies	5/12/2014
030801	AFLAC	\$ 51.52	Insurance	5/12/2014
030802	AMERICAN WELDING & GAS INC	\$ 59.50	WATER FIRE EXT MAINT	5/12/2014
030802	AMERICAN WELDING & GAS INC	\$ 146.00	STREET FIRE EXT MAINT	5/12/2014
030802	AMERICAN WELDING & GAS INC	\$ 15.00	SEWER FIRE EXT MAINT	5/12/2014
030803	AMERIPRIDE SERVICES, INC	\$ 102.24	Community Center Contractual	5/12/2014
030804	ANDERSON LARSON HANSON & SAUND	\$ 1,666.50	Attorney Fees	5/12/2014
	Admin=\$180.00, Police=\$1486.50			
030805	ATCO	\$ 337.74	2 Cases Quickies	5/12/2014
030806	AUTO COLLISION & COLOUR	\$ 588.00	'14 Police Car - Remove Trim/handles, paint doors	5/12/2014
030807	BENNETT TECHNOLOGIES, INC	\$ 45.00	Copier Service	5/12/2014
030808	BIG COUNTRY 100.1 FM	\$ 175.00	City Marketing/Development	5/12/2014
030809	CENTURYLINK	\$ 198.24	City Hall Telephone	5/12/2014
030809	CENTURYLINK	\$ 132.04	Police Dept. Telephone	5/12/2014
030809	CENTURYLINK	\$ 58.51	Sewer Dept. Telephone	5/12/2014
030809	CENTURYLINK	\$ 59.13	Public Works Telephone	5/12/2014
030809	CENTURYLINK	\$ 60.21	Library Telephone	5/12/2014
030809	CENTURYLINK	\$ 83.55	Fire Dept. Telephone	5/12/2014
030809	CENTURYLINK	\$ 131.84	Water Dept. Telephone	5/12/2014
030810	CHIEF SUPPLY CORP	\$ 370.00	Emergency Lights	5/12/2014

030810	CHIEF SUPPLY CORP	\$ 54.99	Battery	5/12/2014
030811	CHRIS KNIGHT EXCAVATING & DEMO	\$ 609.47	Fix water main - Mardi Hawbaker frozen lines	5/12/2014
030812	COMMUNITY ELECTRIC	\$ 144.28	Locate Wires - Water Main Repair	5/12/2014
030812	COMMUNITY ELECTRIC	\$ 306.37	Exchange inlets on meter box - Fire Hall	5/12/2014
030812	COMMUNITY ELECTRIC	\$ 415.06	temp fan on well	5/12/2014
030813	DANUBE LUMBER SUPPLY	\$ 129.93	Supplies - Water Dept.	5/12/2014
030813	DANUBE LUMBER SUPPLY	\$ 30.98	Lock for 516 E. Park Ave.	5/12/2014
030814	DUININCK BROSINC.	\$ 214.84	Gravel	5/12/2014
030815	E & C GRAPHICS, INC.	\$ 500.00	Lettering for '14 Police Car	5/12/2014
030816	ED DAVIS BUSINESS MACHINES INC	\$ 42.00	Paper	5/12/2014
030817	FARM RITE EQUIPMENT	\$ 423.81	Oil/Filters	5/12/2014
030818	FARMERS CO-OP OIL CO	\$ 1,397.99	Street Dept. Gas	5/12/2014
030818	FARMERS CO-OP OIL CO	\$ 799.17	Police Dept. Gas	5/12/2014
030818	FARMERS CO-OP OIL CO	\$ 574.31	'10 Impala Repairs	5/12/2014
030818	FARMERS CO-OP OIL CO	\$ 78.78	Battery for Jetter	5/12/2014
030818	FARMERS CO-OP OIL CO	\$ 162.01	Fire Dept. Gas	5/12/2014
030819	GOPHER STATE ONE-CALL, INC	\$ 21.07	Water Contractual	5/12/2014
030819	GOPHER STATE ONE-CALL, INC	\$ 21.08	Sewer Contractual	5/12/2014
030820	GREAT PLAINS NATURAL GAS	\$ 293.13	Sewer Gas Service	5/12/2014
030820	GREAT PLAINS NATURAL GAS	\$ 169.84	Police Dept. Gas	5/12/2014
030820	GREAT PLAINS NATURAL GAS	\$ 602.55	Water Gas Service	5/12/2014
030821	HACH COMPANY	\$ 198.86	Wastewater Chemicals	5/12/2014
030822	HAWKINS INC.	\$ 1,344.80	Water Supplies	5/12/2014
030823	LANG S AUTOMOTIVE CENTER, INC.	\$ 179.27	Parts & Supplies - Street Dept	5/12/2014
030823	LANG S AUTOMOTIVE CENTER, INC.	\$ 21.98	Parts & Supplies - Wastewater Dept.	5/12/2014
030824	LMC INSURANCE TRUST	\$ 319.87	Fire WC Insurance	5/12/2014
030824	LMC INSURANCE TRUST	\$ 2,179.13	General WC Insurance	5/12/2014
030825	MAYNARD S FOOD CENTER	\$ 16.34	CC Supplies	5/12/2014
030826	MENARDS	\$ 467.23	General Supplies - Streets	5/12/2014
030827	MID-AMERICAN RESEARCH CHEMICAL	\$ 94.39	Insect Repellent	5/12/2014
030828	MVTL LABORATORIES, INC.	\$ 233.75	Sewer Testing	5/12/2014
030828	MVTL LABORATORIES, INC.	\$ 337.50	Sewer Testing	5/12/2014
030828	MVTL LABORATORIES, INC.	\$ 113.25	Sewer Testing	5/12/2014
030829	NCPERS MINNESOTA	\$ 96.00	Insurance	5/12/2014
030830	OLIVIA HARDWARE INC.	\$ 173.64	Supplies - Street Dept.	5/12/2014
030831	PETERSON, PETER	\$ 438.86	Flex Plan Reimbursement	5/12/2014
030832	PLUNKETT S PEST CONTROL	\$ 373.16	Annual Pest Control	5/12/2014
030833	PRINSCO	\$ 389.25	Repairs - Street Dept.	5/12/2014
030834	RCW PUBLIC SCHOOL	\$ 15,000.00	Swimming Pool	5/12/2014
030835	RENCO PUBLISHING, INC.	\$ 191.13	City Marketing - Better Tomorrow	5/12/2014
030835	RENCO PUBLISHING, INC.	\$ 458.73	Legal Notices - Sale of Property, Auction items, City clean up	5/12/2014
030836	RENVILLE AMBULANCE	\$ 15,745.00	Ambulance Service	5/12/2014
030837	RENVILLE COUNTY IT	\$ 2,698.98	'14 Squad Computer	5/12/2014
030838	RENVILLE EVENTS COMMITTEE	\$ 2,000.00	Sugar Beet Days Event	5/12/2014
030839	S W DUST TREATMENT INC.	\$ 2,212.00	Dust Treatment - Voided Check # 30790 for \$2364.04 and reissued check due to sales tax overpayment.	5/12/2014
030840	S.W. DISTRIBUTINGINC.	\$ 985.00	City-Wide Clean up Days Recycling	5/12/2014
030841	SQUADS, INC	\$ 440.00	Disassemble equipment in old squad car	5/12/2014
030841	SQUADS, INC	\$ 2,238.00	Install equipment in '14 Police Car	5/12/2014
030842	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Water	5/12/2014
030842	SW/WC SERVICE COOPERATIVES	\$ 717.75	Medical Insurance-Jodi	5/12/2014

030842	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Sewer	5/12/2014
030842	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Street	5/12/2014
030842	SW/WC SERVICE COOPERATIVES	\$ 414.25	Medical Insurance-Jodi	5/12/2014
030842	SW/WC SERVICE COOPERATIVES	\$ 3,091.00	Medical Insurance-Police	5/12/2014
030843	TEAM LABORATORY CHEMICAL CORP.	\$ 668.00	Road Patch	5/12/2014
030844	US BANK	\$ 3,125.00	Interest 2003 EDA Bond	5/12/2014
030845	VERIZON WIRELESS	\$ 70.02	Police Dept. Telephone	5/12/2014
030846	WEST CENTRAL COMMUNICATIONS	\$ 382.00	FD - Repaired Pagers	5/12/2014
030847	XCEL ENERGY	\$ 4,627.26	Sewer Electric	5/12/2014
030847	XCEL ENERGY	\$ 116.16	Fire Dept. Electric	5/12/2014
030847	XCEL ENERGY	\$ 74.99	Park Electric	5/12/2014
030847	XCEL ENERGY	\$ 303.08	City Hall Electric	5/12/2014
030847	XCEL ENERGY	\$ 272.77	Library Electric	5/12/2014
030847	XCEL ENERGY	\$ 434.42	Community Center	5/12/2014
030847	XCEL ENERGY	\$ 1,469.11	Water Electric	5/12/2014
030848	STAYE RENTAL	\$ 700.00	Police Dept. Building Rent	5/12/2014
030849	GENERAL FUND	\$ 500.00	Water Bookkeeping	5/12/2014
030849	GENERAL FUND	\$ 500.00	Sewer Bookkeeping	5/12/2014
	Total	\$ 81,686.59		

Randy Johnson seconded the motion. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the monthly financials. The motion carried 5 to 0.

6. Public Comments - none

7. Committee/Staff Reports

A. Public Works

- Policy for frozen water lines - Kari will continue researching this in order so that we can get a policy in place before next winter.
- SMBSC proposal for the hot water heat building - SMBSC is interested in the Heat Exchange Building located on their property and has offered the city \$1.00 for the building. Over the years, they never billed the city for the waste heat that was generated - could have potentially been about \$100,000. The city is currently paying about \$1200-\$1500 for heat/electric.

A motion was made by Raye McKim and seconded by Al Rohlik to accept the offer of \$1.00 from SMBSC to purchase the hot water heat building. The motion carried 5 to 0.

- Landsrud Property
 - Linda Landsrud was sent a certified letter requesting she remove her personal property by May 19, 2014
 - Quotes for tearing down shed - have two quotes, one for \$3500 from Chris Knight and one for \$4915 from Haney Construction. Also, checking into options for having the fire department burn it. There would be some inspection fees and landfill costs with this.
- Surplus property will be sold at auction 5/10
- Minaqua Update: There has been some interest in the property. Still some cleanup issues.

A motion was made by Raye McKim and seconded by Randy Johnson to accept the Public Works Report as presented. The motion carried 5 to 0.

B. City Administrator/Clerk Report

Kari Gislason reported the following:

- Looking into debit and credit card payment options
- Update regarding the property at 102 N Main: talked with Nancy Blomme from the MPCA office and some field work has been done and is moving forward, she expects to have a report by late summer
- Community Electric plans to install the new light poles this week
- Checked with the county regarding the landfill discount, 20% for demo materials on blight properties
- Fly Issues
- Surplus Property generated \$8468.60

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the City Administrator/Clerk's Report as presented. The motion carried 5 to 0.

8. Discussion Items

A. Police Department Lease

The Police Department lease expires June 30, 2014. Kari has discussed renewing the lease with Bill Staye. Bill has requested renewing the lease through June 30, 2015 at the present rate of \$700/month. The council recommends extending the lease through December 31, 2014. Kari will discuss this further with Bill Staye.

9. Action Items

A. 403 NW Emerson Avenue Bids

The city received two bids for the property located at 403 NW Emerson Avenue:

Renville County: \$1,587.00

Gerry Stevenson: \$1,100.00

Renville County would like to use the property to expand their present operations that are located on nearby parcels. Gerry Stevenson would like to build a shop/home on the property. The council discussed the fact that even though the Gerry Stevenson bid was less, it will get the property back on the tax rolls, additionally it will bring a new resident to the community.

A motion was made by Raye McKim and seconded by Al Rohlik to accept Gerry Stevenson's bid of \$1100.00 for the property located at 403 NW Emerson Avenue. The motion carried 5 to 0.

B. Hold First Reading of Resolution 7.04.00, Amending Ordinance 7.04.00 Snowmobiles and Recreational Motor Vehicles

A motion to hold the first reading of resolution 7.04.00 Snowmobiles and Recreational Motor Vehicles was made by Raye McKim and seconded by Dennis Ulrich. The motion carried 5 to 0.

C. Accept First Reading of Resolution 7.04.00, Amending Ordinance 7.04.00 Snowmobiles and Recreational Motor Vehicles

A motion was made by Randy Johnson and seconded by Dennis Johnson to accept the first reading of resolution 7.04.00, amending ordinance 7.04.00 Snowmobiles and Recreational Motor Vehicles. The motion carried 5 to 0.

D. Request to Dispense Intoxicating Liquor off Premises at a Community Festival: Bart's Place & Street Closure Request: Renville Events Committee - Bike Run

A motion was made by Al Rohlik and seconded by Randy Johnson to allow Bart's request to dispense intoxicating liquor off premises and to allow a Street Closure Request made by the Renville Events Committee at a Bike Run event held during Sugar Beet Days, Thursday, June 12 from 3:30 - 11:00 pm. The motion carried 5 to 0.

E. Request to Dispense Intoxicating Liquor off Premises at a Community Festival: Bart's Place & Request to Exceed Allowable Noise Levels: Renville Events Committee & Request to Close City Street: Renville Events Committee - Street Dance

A motion was made by Dennis Ulrich and seconded by Raye McKim to allow Bart's request to dispense intoxicating liquor off premises at the street dance held during Sugar Beet Days, Saturday, June 14 from 8 pm - 1 am. The motion carried 5 to 0.

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the variance request to exceed allowable noise levels at the street dance held during Sugar Beet Days, Saturday, June 14 from 8 pm - 1 am. The motion carried 5 to 0.

F. Street Closure Request: Renville Events Committee - Parade

G. Street Closure Request: Renville Events Committee - Water Tower Park Area

H. Street Closure Request: SMBSC - 5k Walk/Run

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve street closures for the street dance, parade, events at water tower park, and 5k run all taking place during Sugar Beet Days. The motion carried 5 to 0.

10. Mayor's Report

The Mayor attended a Tatanka Bluffs meeting May 8th. Part of the discussion at the meeting included promoting our communities. She encouraged us to promote things we have going on in Renville as well as marketing ourselves regionally.

11. Adjourn

A motion was made by Al Rohlik and seconded by Randy Johnson to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:45 p.m.

Dated at Renville, Minnesota this 12th day of May, 2014.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk