

**Approved Minutes
City Council Regular Session
May 9, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on May 9, 2016 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeremy Hinderks, Brent Dahl, Shane Wohlman and Jeff Pike. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Council Member Al Rohlik was absent. Present in the audience were Curt Person and Jeff VanBuren.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the agenda. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the minutes of the April 25, 2016 Regular Council Meeting. The motion carried 4 to 0.

4. Public Comments:

A. Jeff VanBuren

Jeff VanBuren from Rural Development attended the meeting and provided a letter of conditions and a Loan Resolution Security Agreement for the fire department SCBAs. The principal for the loan is \$75,000 for 25 SCBA's and other related equipment. Interest at a rate not to exceed 2.875% per annum for a term of 5 years.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the Loan Resolution Security Agreement for the SCBAs. The motion carried 4 to 0.

B. Curt Person

Curt Person attended the meeting to discuss the offer presented by AP Premier Contracting for the purchase of 407 S. Main as well as their plans for the property. AP Premier made an offer of \$250 for the property. Curt and his partner, Mike, would like to rehab the property starting with the exterior and improving the interior over the winter.

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the offer of \$250 for 407 S. Main. The motion carried 4 to 0.

5. Invoices Payable:

A motion was made by Jeremy Hinderks to approve the following invoices:

Check #	Name	Amount	Comments	Date
32423	UNITED STATES POSTAL SERVICE	\$101.30	Utility postage	4/28/2016
32423	UNITED STATES POSTAL SERVICE	\$101.30	Utility postage	4/28/2016
32424	ICMA	\$50.00	Sunvold, Nathan #302283	5/2/2016
32425	GREAT PLAINS NATURAL GAS	\$26.72	New gas line for generator	5/4/2016
32426	RC HOSPITAL & CLINICS	\$276.25	Aaron Clouse Lab	5/4/2016
32427	A TO Z INSURANCE CENTER	\$409.98	Business Innovation Grant - A to Z Ins.	5/9/2016
32428	AMERIPRIDE SERVICES, INC	\$122.78	Community Center Contractual	5/9/2016
32429	ARVIG COMMUNICATION SYSTEMS	\$44.90	Sewer Internet	5/9/2016
32429	ARVIG COMMUNICATION SYSTEMS	\$66.90	City Hall Internet	5/9/2016
32429	ARVIG COMMUNICATION SYSTEMS	\$47.85	Fire Hall Internet	5/9/2016
32429	ARVIG COMMUNICATION SYSTEMS	\$38.40	Public Works Internet	5/9/2016
32429	ARVIG COMMUNICATION SYSTEMS	\$45.90	Police Dept. Internet	5/9/2016
32430	CO-OP COUNTRY FARMERS ELEV	\$61.77	LV4 Ester	5/9/2016
32430	CO-OP COUNTRY FARMERS ELEV	\$61.77	LV4 Ester	5/9/2016
32431	FARM RITE EQUIPMENT	\$246.93	Street Dept Parts	5/9/2016
32432	FIRST SYSTEMS TECHNOLOGY, INC.	\$1,790.00	Repair Well House communication issue	5/9/2016
32433	GENERAL FUND	\$500.00	Water Bookkeeping	5/9/2016
32433	GENERAL FUND	\$500.00	Sewer Bookkeeping	5/9/2016
32434	GOPHER STATE ONE-CALL, INC	\$11.60	Water Contractual	5/9/2016
32434	GOPHER STATE ONE-CALL, INC	\$11.60	Sewer Contractual	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$191.11	Sewer Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$125.87	Police Dept. Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$94.38	Clerk Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$65.86	Community Center Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$96.59	Fire Dept. Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$328.93	Water Gas Service	5/9/2016
32435	GREAT PLAINS NATURAL GAS	\$59.26	Library Gas Service	5/9/2016
32436	LANG S AUTOMOTIVE CENTER, INC.	\$335.99	Street Dept. Repairs	5/9/2016
32436	LANG S AUTOMOTIVE CENTER, INC.	\$305.34	Street Dept. Supplies	5/9/2016
32437	MACS	\$92.12	Street Dept. Supplies	5/9/2016
32438	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	5/9/2016
32439	MAYNARD'S FOOD CENTER	\$4.58	CC Supplies	5/9/2016
32439	MAYNARD'S FOOD CENTER	\$4.99	PD Supplies	5/9/2016
32440	MENARDS	\$200.87	Posts for Fence on Main St.	5/9/2016
32441	METERING & TECHNOLOGY SOLUTION	\$850.77	Water Meter - Sam Smith	5/9/2016
32442	MVTL LABORATORIES, INC.	\$255.50	Sewer Testing	5/9/2016
32442	MVTL LABORATORIES, INC.	\$233.75	Sewer Testing	5/9/2016
32442	MVTL LABORATORIES, INC.	\$505.75	Sewer Testing	5/9/2016
32443	NCPERS MINNESOTA	\$96.00	Insurance	5/9/2016
32444	PLUNKETT S PEST CONTROL	\$375.12	Pest Control 5/2016-4/2017	5/9/2016
32445	RENCO PUBLISHING, INC.	\$829.71	Publishing	5/9/2016
32446	RENVILLE COUNTY ASSESSOR	\$6,790.00	2016 Assessment Fee	5/9/2016

32447	SCHULZ, KARLA	\$20.00	Overpayment on Acct 00-490-01-8	5/9/2016
32448	SLAGTER, AARON	\$66.14	Handgun Magazines	5/9/2016
32448	SLAGTER, AARON	\$39.51	Business Cards - Vistaprint	5/9/2016
32449	STREICHER S	\$375.94	Uniforms	5/9/2016
32449	STREICHER S	\$159.98	Uniforms	5/9/2016
32450	THEIN WELL COMPANY, INC	\$275.00	Annual Inspection of Pumps & Wells	5/9/2016
32451	TWIN CITIES & WESTERN RAILROAD	\$538.59	Site Lease-Sewer	5/9/2016
32452	US BANK	\$2,125.00	Interest - 2003 EDA Bond	5/9/2016
32453	VERIZON WIRELESS	\$51.08	Police Dept. Telephone	5/9/2016
32453	VERIZON WIRELESS	\$63.08	Street Dept. Telephone	5/9/2016
32454	XCEL ENERGY	\$1,258.69	Water Electric	5/9/2016
32454	XCEL ENERGY	\$341.93	Community Center Electric	5/9/2016
32454	XCEL ENERGY	\$214.69	Library Electric	5/9/2016
32454	XCEL ENERGY	\$238.55	City Hall Electric	5/9/2016
32454	XCEL ENERGY	\$68.34	Park Electric	5/9/2016
32454	XCEL ENERGY	\$110.49	Fire Dept. Electric	5/9/2016
32454	XCEL ENERGY	\$231.47	Street Electric	5/9/2016
32454	XCEL ENERGY	\$54.43	PD Electric	5/9/2016
	Total	\$23,291.35		

Jeff Pike seconded the motion. The motion carried 4 to 0.

6. Monthly Financials

A motion was made by Shane Wohlman and seconded by Brent Dahl to approve the monthly financials. The motion carried 4 to 0.

7. Committee/Staff Reports

A. Ad Hoc

Ad Hoc Committee Meeting 5:30 Tuesday, April 26, 2016

- Committee reviewed a copy of a housing inventory

Renville Housing Inventory Summary:	
Residential	465
Business/Commercial	55
Church	6
Lot	18

Rentals	76
Rentals Occupied by Family	16
Vacant	23

- Committee read through and made changes to a rental code from Montevideo which is being used as a blueprint. There are questions which still need to be answered. Some of which include ...
 - Can landlords be required to provide garbage service?
 - Can city require water/sewer stay in the landlord's name?
 - Who will inspect the rentals? Will the city hire an independent contractor or create a position? Who pays inspector fees -- property owner or city?
 - What will the registration fee be?
 - How do apartment buildings and trailer parks tie into rental codes?
 - Does new code have "teeth"? What happens if requirements are not met?
 - Can properties be inspected between renters?
 - Should the city be utilizing a deposit for water/sewer connections?

Rental code will be updated with suggested changes and reviewed at the next meeting. Attorney will need to review once finalized.

Lorraine Hodge and her husband Don own several rental properties in Renville. Lorraine attended the meeting and provided input from a landlord perspective.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the Ad Hoc Report as presented. The motion carried 4 to 0.

B. City Administrator/Clerk

City Administrator/Clerk Report:

05/09/2016

- Hired AP Premier Contracting to install the fence on Main Street. Will come out of streets budget.
- Have contacted Great Plains regarding requirements for the generator. Sullivan's Electric has ordered the transfer switch and will set up installation once that arrives.
- RCW Garden Center is open
- Oberloh will be at the next council meeting with the annual audit report

- Reminder: please keep lawns mowed, letters were sent out last week and if not mowed, city will mow and property owners will be billed.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the City Administrator/Clerk Report as presented. The motion carried 4 to 0.

8. Discussion Items

A. Upcoming Meetings: Public Safety: 5:30 May 11, EDA: 5:30 May 18 - could time be changed to 12:15?, need to schedule next Ad Hoc meeting

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to change the upcoming EDA meeting from 5:30 pm Wednesday, May 18 to 12:15 pm Wednesday, May 18. The motion carried 4 to 0.

A motion was made by Brent Dahl and seconded by Jeff Pike to schedule the next Ad Hoc meeting for 5:30 pm Tuesday, May 24. The motion carried 4 to 0.

B. Arizmendi Zone Permit

For informational purposes, a copy of the approved Arizmendi Zone Permit was included in the packet.

C. Sugar Beet Days Schedule of Events

For informational purposes, a copy of the 2016 Sugar Beet Days events was included in the packet.

9. Action Items

A. Street Closure Requests: Renville Events Committee - Tractor Pull, Renville Events Committee - Parade, Renville Events Committee - Water Tower Park Area, SMBSC - 5k Walk/Run, Main Street Bar and Grill - Street Dance

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve these street closure requests: Renville Events Committee - Tractor Pull, Renville Events Committee - Parade, Renville Events Committee - Water Tower Park Area, SMBSC - 5k Walk/Run, Main Street Bar and Grill - Street Dance. The motion carried 4 to 0.

B. Request to Consume Intoxicating Liquor in a Public Park: Renville Events Committee - Events in the Park

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Renville Events Committee request to consume intoxicating liquor in a public park. The motion carried 4 to 0.

C. Request to Dispense Intoxicating Liquor off Premises at a Community Festival: Main Street Bar & Grill - Street Dance

A motion was made by Brent Dahl and seconded by Jeff Pike to approve Main Street Bar & Grill’s Request to dispense intoxicating liquor off premises at a community festival for the street dance. The motion carried 4 to 0.

D. Request to Exceed Allowable Noise Levels: Main Street Bar & Grill - Street Dance

A motion was made by Brent Dahl and seconded by Shane Wohlman to approve Main Street Bar & Grill’s request to exceed allowable noise levels for the street dance. The motion carried 4 to 0.

E. 2016 Election Judge Details

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the 2016 election judges: Lou Ann Ahrens - head election judge, Bev Hebrink, Glenn Hannah, Doris Holm, Jim Schueller, Sharon Maurice, Karen Sietsema, and Kari Gislason at a rate of pay of \$11.00 per hour. The motion carried 4 to 0.

F. Renville County Fire Department Mutual Aid Agreement

A motion to amend the previously adopted Renville County Fire Department Mutual Aid Agreement with the revised agreement was made by Jeremy Hinderks and seconded by Jeff Pike. The motion carried 4 to 0.

G. Solar Garden Agreements

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to execute these Solar Garden Agreements. The motion carried 4 to 0.

City of Renville

	Garden Name and Number	Premise Number	Address
<i>1</i>	Crater 1	302678491	221 Main St N
<i>2</i>	Crater 1	302536931	424 3rd ST NW WTR TRT
<i>3</i>	Crater 2	302536931	424 3rd ST NW WTR TRT
<i>4</i>	Crater 2	302356277	501 Birch Ave SW

5	Crater 3	302356277	501 Birch Ave SW
6	Centaurus 1	302356277	501 Birch Ave SW
7	Centaurus 2	302356277	501 Birch Ave SW
12	Morgan 1	302356277	501 Birch Ave SW
13	Morgan 2	302356277	501 Birch Ave SW
14	Morgan 3	302356277	501 Birch Ave SW

10. Mayor's Report

Mayor Wertish reminded residents to clean up cars and indoor furniture on their yards and to keep their yards mowed.

11. Adjourn

A motion was made by Jeff Pike and seconded by Brent Dahl to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:03 p.m.

Dated at Renville, Minnesota this 9th day of May, 2016.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk