

**Approved Minutes
City Council Regular Session
March 14, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 14, 2016 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeremy Hinderks, Brent Dahl, Shane Wohlman and Al Rohlik. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience were Michele Clarke and Dan Richter. Councilmember Jeff Pike was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the agenda with the following change adding Dan Richter as item 3b to Public Comments. Additionally, updated information regarding the SCBA's was provided. The motion carried 4 to 0.

3. Public Comments

A. Michele Clarke, Southwest Minnesota Housing Partnership

Michele Clarke provided a recap of the Small Cities Development Program project. 8 residential projects totaling \$241,183 were completed. There were no commercial rehab projects. If the city would like to utilize a program like this again, Michele recommended surveying the community in order to assess needs. Also, discussed other programs that which would be available with broader income guidelines and the possibility of a program for rental housing instead of owner occupied.

B. Dan Richter, MVTV

Dan Richter provided information regarding MVTV's history in the community as well as some of the upgrades they are making to their equipment. He assured the council MVTV's and Light Beam's equipment would be able to coexist on the water tower.

4. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the minutes of the February 22, 2016 Regular Council Meeting. The motion carried 4 to 0.

5. Invoices Payable

A motion was made by Al Rohlik to approve the following invoices:

| Check # | Name | Amount | Comments | Date |
|---------|----------------------------------|------------|------------------------------------|-----------|
| 32285 | ICMA | \$50.00 | Sunvold, Nathan #302283 | 2/22/2016 |
| 32286 | UNITED STATES POSTAL SERVICE | \$102.37 | Postage Utility | 2/29/2016 |
| 32286 | UNITED STATES POSTAL SERVICE | \$102.38 | Postage Utility | 2/29/2016 |
| 32287 | BARCO MUNICIPAL PRODUCTS, INC. | \$476.34 | 12 Reflective Cones | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$439.20 | Sewer Gas Service | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$706.49 | Water Gas Service | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$217.01 | Fire Dept. Gas | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$219.32 | Police Dept. Gas | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$163.79 | Community Center | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$147.40 | Library Gas Service | 3/3/2016 |
| 32288 | GREAT PLAINS NATURAL GAS | \$234.74 | Clerk Gas Service | 3/3/2016 |
| 32289 | MAC QUEEN EQUIPMENT INC. | \$65.67 | Street sweeper parts | 3/3/2016 |
| 32290 | MN RURAL WATER ASSOCIATION | \$250.00 | Membership 4/16-4/17 | 3/3/2016 |
| 32291 | NCPERS MINNESOTA | \$96.00 | Insurance | 3/3/2016 |
| 32292 | PRO HYDRO-TESTING LLC | \$270.00 | Hydro-testing SCBA Cylinders | 3/3/2016 |
| 32293 | RENVILLE-SIBLEY COOPERATIVE | \$1,165.24 | Water Electric | 3/3/2016 |
| 32294 | USABLE LIFE | \$12.26 | Life Ins. | 3/3/2016 |
| 32294 | USABLE LIFE | \$20.31 | Life Ins. | 3/3/2016 |
| 32294 | USABLE LIFE | \$21.02 | Life Ins. | 3/3/2016 |
| 32294 | USABLE LIFE | \$21.03 | Life Ins. | 3/3/2016 |
| 32294 | USABLE LIFE | \$21.03 | Life Ins. | 3/3/2016 |
| 32295 | VERIZON WIRELESS | \$107.32 | Street Dept. Telephone | 3/3/2016 |
| 32295 | VERIZON WIRELESS | \$51.09 | Police Dept. Telephone | 3/3/2016 |
| 32296 | WERTISH AUTO AND TRUCK REPAIR | \$458.59 | Repairs/oil change - '13 Ford F550 | 3/3/2016 |
| 32296 | WERTISH AUTO AND TRUCK REPAIR | \$295.97 | Oil Change - '96 Freighliner | 3/3/2016 |
| 32297 | SUNVOLD, NATHAN | \$650.69 | Lodging & Meals - Mar. 1-3 | 3/7/2016 |
| 32298 | ICMA | \$50.00 | Sunvold, Nathan #302283 | 3/7/2016 |
| 32299 | AEI | \$75.00 | Computer Repairs | 3/14/2016 |
| 32300 | AFLAC | \$51.52 | Insurance | 3/14/2016 |
| 32301 | ANDERSON LARSON HANSON & SAUND | \$2,136.00 | Attorney Fees | 3/14/2016 |
| | Admin=\$432.00, Police=\$1704.00 | | | |
| 32302 | ARVIG COMMUNICATION SYSTEMS | \$47.85 | Fire Hall Internet | 3/14/2016 |
| 32302 | ARVIG COMMUNICATION SYSTEMS | \$44.90 | Sewer Internet | 3/14/2016 |
| 32302 | ARVIG COMMUNICATION SYSTEMS | \$66.90 | City Hall Internet | 3/14/2016 |
| 32302 | ARVIG COMMUNICATION SYSTEMS | \$38.40 | Public Works Internet | 3/14/2016 |
| 32302 | ARVIG COMMUNICATION SYSTEMS | \$45.90 | Police Dept. Internet | 3/14/2016 |
| 32303 | CENTURYLINK | \$61.39 | Sewer Dept. Telephone | 3/14/2016 |
| 32303 | CENTURYLINK | \$61.54 | Public Works Telephone | 3/14/2016 |
| 32303 | CENTURYLINK | \$133.03 | Water Dept. Telephone | 3/14/2016 |
| 32303 | CENTURYLINK | \$148.52 | City Hall Telephone | 3/14/2016 |
| 32303 | CENTURYLINK | \$67.93 | Library Telephone | 3/14/2016 |
| 32304 | COMMUNITY ELECTRIC | \$21.34 | High pressure 100W bulb | 3/14/2016 |
| 32305 | DANUBE LUMBER SUPPLY | \$8.45 | Street Dept. Supplies | 3/14/2016 |
| 32306 | FARMERS CO-OP OIL CO | \$1,501.90 | PD - Car Repairs & Oil changes | 3/14/2016 |
| 32306 | FARMERS CO-OP OIL CO | \$19.05 | Antifreeze - Street Dept. | 3/14/2016 |
| 32306 | FARMERS CO-OP OIL CO | \$393.31 | Street Dept. Gas | 3/14/2016 |
| 32306 | FARMERS CO-OP OIL CO | \$251.86 | Police Dept. Gas | 3/14/2016 |
| 32307 | GENERAL FUND | \$500.00 | Sewer Bookkeeping | 3/14/2016 |

| | | | | |
|--------------|--------------------------------|--------------------|--|-----------|
| 32307 | GENERAL FUND | \$500.00 | Water Bookkeeping | 3/14/2016 |
| 32308 | GOPHER STATE ONE-CALL, INC | \$1.45 | Water Contractual | 3/14/2016 |
| 32308 | GOPHER STATE ONE-CALL, INC | \$1.45 | Sewer Contractual | 3/14/2016 |
| 32309 | HACH COMPANY | \$149.40 | Wastewater Repair | 3/14/2016 |
| 32310 | JOBSHQ | \$304.36 | PD Officer Ad | 3/14/2016 |
| 32311 | LANG S AUTOMOTIVE CENTER, INC. | \$231.31 | Repairs - Street Dept. | 3/14/2016 |
| 32311 | LANG S AUTOMOTIVE CENTER, INC. | \$15.98 | Supplies - Street Dept. | 3/14/2016 |
| 32312 | LEAGUE OF MINNESOTA CITIES | \$20.00 | Workshops - A. Slagter | 3/14/2016 |
| 32313 | LEXIPOL | \$1,980.00 | Law enforcement updates - 4/1/16-3/31/17 | 3/14/2016 |
| 32314 | LOCATORS & SUPPLIES, INC | \$863.82 | Locator - Sam Smith | 3/14/2016 |
| 32314 | LOCATORS & SUPPLIES, INC | \$635.91 | Locator - Street Dept. | 3/14/2016 |
| 32315 | MAC QUEEN EQUIPMENT INC. | \$325.35 | Street Dept. supplies | 3/14/2016 |
| 32316 | MAIN STREET BAR & GRILL | \$700.00 | PD Building Rent | 3/14/2016 |
| 32317 | MAYNARD S FOOD CENTER | \$13.66 | CC - Supplies | 3/14/2016 |
| 32318 | MVTL LABORATORIES, INC. | \$215.75 | Sewer Testing | 3/14/2016 |
| 32318 | MVTL LABORATORIES, INC. | \$310.50 | Sewer Testing | 3/14/2016 |
| 32318 | MVTL LABORATORIES, INC. | \$251.75 | Sewer Testing | 3/14/2016 |
| 32318 | MVTL LABORATORIES, INC. | \$29.50 | Water Testing | 3/14/2016 |
| 32318 | MVTL LABORATORIES, INC. | \$233.75 | Sewer Testing | 3/14/2016 |
| 32319 | NORTHERN BUSINESS PRODUCTS | \$98.69 | Office Supplies | 3/14/2016 |
| 32320 | PIONEERLAND LIBRARY SYSTEM | \$10,078.50 | Library Services | 3/14/2016 |
| 32321 | RENCO PUBLISHING, INC. | \$233.88 | Publishing | 3/14/2016 |
| 32322 | SCHROEDER, GARRET | \$150.00 | Street Dept. Maintenance | 3/14/2016 |
| 32323 | SLAGTER, AARON | \$42.65 | USB drives | 3/14/2016 |
| 32323 | SLAGTER, AARON | \$120.00 | MSA Training - A. Slagter | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$796.50 | Medical Insurance-Jodi | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$1,090.00 | Medical Insurance-Sewer | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$1,090.00 | Medical Insurance-Water | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$1,090.00 | Medical Insurance-Street | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$3,270.00 | Medical Insurance-Police | 3/14/2016 |
| 32324 | SW/WC SERVICE COOPERATIVES | \$293.50 | Medical Insurance-Jodi | 3/14/2016 |
| 32325 | TOTAL COMPLIANCE SOLUTIONS, IN | \$118.50 | Drug Testing | 3/14/2016 |
| 32325 | TOTAL COMPLIANCE SOLUTIONS, IN | \$36.75 | MN MVR Annual Check | 3/14/2016 |
| 32326 | VERIZON WIRELESS | \$70.02 | Police Dept. Telephone | 3/14/2016 |
| 32327 | WEST CENTRAL SANITATION | \$34.16 | WWT Refuse | 3/14/2016 |
| 32327 | WEST CENTRAL SANITATION | \$17.55 | Street Refuse | 3/14/2016 |
| 32328 | WULF, ANGELA | \$564.00 | Flex Plan Reimbursement | 3/14/2016 |
| 32329 | XCEL ENERGY | \$240.38 | Library Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$382.84 | Community Center | 3/14/2016 |
| 32329 | XCEL ENERGY | \$1,509.86 | Water Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$267.09 | City Hall Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$74.77 | Park Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$127.96 | Fire Dept. Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$468.36 | Street Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$68.59 | Police Electric | 3/14/2016 |
| 32329 | XCEL ENERGY | \$5,795.35 | Sewer Electric | 3/14/2016 |
| Total | | \$47,003.89 | | |

Shane Wohlman seconded the motion. The motion carried 4 to 0.

6. Monthly Financials

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to approve the monthly financials. The motion carried 4 to 0.

7. Committee/Staff Reports

A. Public Works

Public Works Meeting

5:30 March 2, 2016

- Public works will be following a similar spraying schedule as in the past, every 7 - 8 days.
- Discussed a broom attachment for the Bob Cat, we have one quote from Renville Sales for \$5503 for an Erskine broom. Checking to see if price is negotiable. Govt bid from Bob Cat bid is \$3720.50

Received another quote from Renville Sales for \$4,125

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to purchase the broom attachment from Renville Sales for the government bid price of \$4,125. The motion carried 4 to 0.

- Committee discussed dates for 2016 Clean Up Days. As it looks like an early spring, would like to hold clean up days Thursday, April 14 from 10 - 7, Friday, April 15 from 10 - 4 and Saturday, April 16 from 8 - 2. Last year was held April 23, 24, and 25. Discussed possibility of a community-wide event. Also, discussed charging for accepting and charging for hazardous wastes such as light bulbs and paint cans.

Clean Up Expenses:

Spring 2014=\$4575, Fall 2014= \$3331

Spring 2015=\$5270

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to approve these dates and hours for clean up days: Thursday, April 14 from 10 am - 7 pm, Friday, April 15 from 10 am - 4 pm and Saturday, April 16 from 8 am - 2 pm with back up dates a week later. The motion carried 4 to .

- The brush site was open Apr. 10 - Nov. 15 last year, may open earlier if it is dry enough.

- Public Works has been working with Rembrandt on some discharge issues, they have incurred some surcharges the last few months. Also, having some discussion with Viessman regarding industrial user requirements, at this point will be monitoring usage and data.
- Wastewater UV Project – SEH Design Agreement
Timing for the Project:
 - Completion of plans and specs to MPCA by Sept. 30, 2016
 - MPCA will review over winter of 2016/2017
 - Bidding will occur winter/spring of 2017
 - Once bids are in, set up financing with Rural Water

Estimates for the total project are \$339,700 - this includes \$68,000 of engineering fees. Budgeted \$35,000 for engineering fees for 2016.

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the SEH engineering contract for \$41,660 for the Wastewater UV Project. The motion carried 4 to 0.

- Discussed Main Street traffic issues
 - MNDot should have the traffic study completed soon.
 - Some concerns about adding parallel parking - would it be difficult for our residents, confusing?
 - Could we just eliminate parking on the first block N of 212 (west side)?
 - Is the issue the corner of Main and Dupont? Could we just eliminate some spots at these corners to increase visibility?
 - Suggestion was made to see how many accidents have occurred on Main Street

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the Public Works Report as presented. The motion carried 4 to 0.

B. HR

HR Meeting 12:15 Monday, March 7, 2016

Jeremy Spieker, Aaron Slagter and Kari Gislason interviewed five candidates. Two candidates were chosen for second interviews and were interviewed at the HR meeting March 7. Police Chief Slagter will be conducting background and reference checks for these 2 candidates. Committee would like to schedule HR meeting for 12:15 Thursday, March 24 at which time, a final candidate will be chosen.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to schedule an HR meeting for 12:15 Thursday, March 24. The motion carried 4 to 0.

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the HR Report as presented. The motion carried 4 to 0.

C. City Administrator/Clerk

City Administrator/Clerk Report: 02/22/2016

- Renville County 10 meeting: Tiffany Collins, director of Central Community Transit presented information about the services they offer - ridership stats attached. Tim Miller asked for opinions regarding the gas tax and answered questions about hwy 212 becoming a four lane. Also, discussed blight housing, some cities are having success with letters being sent out.
- Solar Garden Update: Spoke with MN Community Solar and they said the contracts are all pretty similar. At this point, City Administrator is comfortable proceeding with Geronimo pending attorney's advisement on the contract. Also, SoCore Energy previously checked our usage and said our numbers were too small.
- Update on Light Beam: Dan Keltgen from Light Beam inspected the water tower and they will be able to put their equipment around the middle of the tower. Have had discussions with MVTV about the possibility of Light Beam utilizing tower space and are willing to coexist on the tower. Now, having some issues coexisting on the tower.
- Defibrillators: Looking at possibly purchasing 1-2 defibrillators, wondering about where to place. Also, would like to get a list of where they are located in the city.
- Changes will be coming regarding fire department mutual aid - will be working together as a county and utilizing a block paging system so 2 or 3 departments will be paged out. Also, looking at changes to billing structure so more uniformity. More details to come.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the City Administrator/Clerk Report as presented. The motion carried 4 to 0.

8. Discussion Items

A. Upcoming Meetings: 5:30 Wed. March 16 EDA

B. Reschedule 3/28 Council Meeting

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to move the regularly scheduled council meeting from March 28, 2016 to March 29, 2016.

The motion carried 4 to 0.

9. Action Items

A. Flora Fire Contract

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the 2016 Flora Township Fire Contract. The motion carried 4 to 0.

B. CCT Request

A motion was made by Brent Dahl and seconded by Shane Wohlman to approve the Central Community Transit (CCT) request for \$1985. The motion carried 4 to 0.

C. Set Public Hearing for SCBA's

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to schedule a public hearing for 6:45 pm Monday, April 11, 2016 in order to discuss funding for the fire department self-contained breathing apparatuses. The motion carried 4 to 0.

10. Mayor's Report

Mayor Wertish wished everyone a Happy Easter.

11. Adjourn

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:41 p.m.

Dated at Renville, Minnesota this 14th day of March, 2016.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk