

**Approved Minutes
Public Hearing: Public Comment on Rezoning Lots 1, 2, and 3 of Block 4 in Renville
Estates.**

March 9, 2015

Monday 6:45 p.m.

Pursuant to due call and notice thereof, the City Council of the City of Renville met for a public hearing to receive public comment on rezoning Lots 1, 2, and 3 of Block 4 in Renville Estates. Lots are presently zoned R-1. A request has been made to change the zoning to B-2.

The public hearing was called to order on March 9, 2015 at 6:45 p.m. by Mayor Wertish

Mayor Janette Wertish and Council Members Shane Wohlman, Jeff Pike, and Brent Dahl were present. City Administrator/Clerk Kari Gislason, and Jim Miller were also present. Council Members Jeremy Hinderks and Al Rohlik joined the hearing shortly after it was called to order.

Letters were sent to 10 surrounding property owners.

One property owner, Barb Johnson, responded via email, "My question is if the change would effect the residential road... my only concern with this is if there will be semi's and other cars using that road... there are a lot of little kids that go by and that would be a big concern."

At the hearing, Jim Miller, Farmers Co-op Oil Company General Manager, was on hand to answer questions. He provided a map of the proposed development. No public comments were received.

A motion to close the public hearing was made by Al Rohlik and seconded by Jeremy Hinderks. The motion carried 5 to 0. The Public Hearing closed at 7:05 p.m.

Dated at Renville, Minnesota, this 9th day of March, 2015

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk

**Approved Minutes
City Council Regular Session
March 9, 2015
Monday 7:05 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 9, 2015 at 7:05 p.m. by Mayor Wertish

City Council Members present were Al Rohlik, Jeff Pike, Jeremy Hinderks, Brent Dahl and Shane Wohlman. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the agenda with one change: adding item 9e. Cenex Zone Change Request. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the minutes of the Feb. 23, 2015 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Shane Wohlman to approve the following invoices:

Check #	Name	Amount	Comments	Date
31515	ICMA	\$50.00	Sunvold, Nathan #302283	2/23/2015
31516	UNITED STATES POSTAL SERVICE	\$195.84	Postage - Utility bills	2/26/2015
031517	AFLAC	\$51.52	Insurance	3/9/2015
031518	AMERIPRIDE SERVICES, INC	\$114.42	Community Center Contractual	3/9/2015
031519	ARROWWOOD	\$181.45	Hotel - Brent Dahl Council Training	3/9/2015
031520	ARVIG COMMUNICATION SYSTEMS	\$43.81	Police Dept. Internet	3/9/2015
031520	ARVIG COMMUNICATION SYSTEMS	\$43.81	Public Works Internet	3/9/2015
031520	ARVIG COMMUNICATION SYSTEMS	\$43.81	City Hall Internet	3/9/2015
031520	ARVIG COMMUNICATION SYSTEMS	\$43.82	Sewer Internet	3/9/2015
031521	COMMUNITY ELECTRIC	\$115.20	Light Bulbs	3/9/2015
031521	COMMUNITY ELECTRIC	\$92.92	Repairs to Furnace Motor in Shop	3/9/2015
031522	DAHL, BRENT	\$10.68	Meals - Council Training Alexandria	3/9/2015
031522	DAHL, BRENT	\$111.69	Mileage - Council Training in Alexandria	3/9/2015
031523	DANUBE LUMBER SUPPLY	\$31.88	PD Supplies	3/9/2015
031524	GENERAL FUND	\$500.00	Sewer Bookkeeping	3/9/2015
031524	GENERAL FUND	\$500.00	Water Bookkeeping	3/9/2015
031525	GOPHER STATE ONE-CALL, INC	\$2.90	Sewer Contractual	3/9/2015
031525	GOPHER STATE ONE-CALL, INC	\$2.90	Water Contractual	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$316.64	Fire Dept. Gas	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$644.45	Sewer Gas Service	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$1,075.66	Water Gas Service	3/9/2015

031526	GREAT PLAINS NATURAL GAS	\$276.97	Police Dept. Gas Service	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$189.81	Clerk Gas Service	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$272.05	Community Center Gas Service	3/9/2015
031526	GREAT PLAINS NATURAL GAS	\$170.82	Library Gas Service	3/9/2015
031527	LANG S AUTOMOTIVE CENTER, INC.	\$23.59	Police Dept. Supplies	3/9/2015
031527	LANG S AUTOMOTIVE CENTER, INC.	\$200.31	Street Dept. Supplies	3/9/2015
031528	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	3/9/2015
031529	MAYNARD S FOOD CENTER	\$7.92	CC Supplies	3/9/2015
031530	MCPA	\$45.00	2015 Membership	3/9/2015
031531	MINNESOTA POLLUTION CONTROL	\$1,450.00	Permit Fee	3/9/2015
031532	MN RURAL WATER ASSOCIATION	\$250.00	Membership 4/2015-4/2016	3/9/2015
031533	MVTL LABORATORIES, INC.	\$233.75	Sewer Testing	3/9/2015
031533	MVTL LABORATORIES, INC.	\$282.00	Sewer Testing	3/9/2015
031534	NCPERS MINNESOTA	\$80.00	Insurance	3/9/2015
031535	RENCO PUBLISHING, INC.	\$109.85	Envelopes	3/9/2015
031535	RENCO PUBLISHING, INC.	\$33.22	Rezoning Publication	3/9/2015
031535	RENCO PUBLISHING, INC.	\$32.00	PD - Newspaper Subscription	3/9/2015
031536	SCHROEDER, GARRET	\$75.00	Street Dept. Maintenance	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$664.50	Medical Insurance-Jodi	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$382.50	Medical Insurance-Jodi	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$2,859.00	Medical Insurance-Police	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Street	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Sewer	3/9/2015
031537	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Water	3/9/2015
031538	TOTAL COMPLIANCE SOLUTIONS, IN	\$36.00	MN MVR Annual Check	3/9/2015
031539	USABLE LIFE	\$20.45	Life Ins.	3/9/2015
031539	USABLE LIFE	\$20.44	Life Ins.	3/9/2015
031539	USABLE LIFE	\$28.48	Life Ins.	3/9/2015
031539	USABLE LIFE	\$12.26	Life Ins.	3/9/2015
031539	USABLE LIFE	\$20.45	Life Ins.	3/9/2015
031540	VERIZON WIRELESS	\$226.05	Street Dept. Telephone	3/9/2015
031540	VERIZON WIRELESS	\$50.83	Police Dept. Telephone	3/9/2015
031541	WULF, ANGELA	\$415.56	2015 Cafeteria Plan	3/9/2015
031541	WULF, ANGELA	\$11.51	2014 Cafeteria Plan	3/9/2015
031542	XCEL ENERGY	\$83.89	Park Electric	3/9/2015
031542	XCEL ENERGY	\$337.21	Community Center Electric	3/9/2015
031542	XCEL ENERGY	\$135.42	Fire Dept. Electric	3/9/2015
031542	XCEL ENERGY	\$211.73	Library Electric	3/9/2015
031542	XCEL ENERGY	\$1,515.84	Water Electric	3/9/2015
031542	XCEL ENERGY	\$5,639.75	Sewer Electric	3/9/2015
031542	XCEL ENERGY	\$235.25	City Hall Electric	3/9/2015
	Total	\$24,653.81		

Jeremy Hinderks seconded the motion. The motion carried 5 to 0.

5. Monthly Financials:

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the monthly financials. The motion carried 5 to 0.

6. Public Comments: none

7. Committee/Staff Reports

A. Public Works

- Discussion took place regarding upcoming clean up days. Committee recommends extending spring clean up days from two to three days and not doing clean up days in the fall. The committee recommends the following dates and times: April 23 from 10-4, April 24 from 12-7 and April 25 from 8-2.

Motion to schedule clean up days for 10 am - 4 pm Thursday, April 23, 12 pm - 7 pm Friday, April 24 and 8 am - 2 pm Saturday, April 25 with ID's being checked at the site was made by Al Rohlik and seconded by Shane Wohlman. The motion carried 5 to 0.

- The committee reviewed excavation ordinance 3.03.00. They would like to add the verbage directional drilling, tunneling and boring to the ordinance and have the city attorney review the proposed change. Committee recommends an excavation fee of \$25.00.
- The committee reviewed the results of the space needs study. The study will be reviewed further with full council.
- The committee discussed road improvements for the gravel road (240th Street) on the east side of town. An estimate to pave from Hwy 212 to Bryant Ave is about \$67,773. A portion of this expense could be assessed to property owners. May also be able to incorporate assessment fees into project costs for the TIF.

A motion to approve the Public Works Report as presented was made by Al Rohlik and seconded by Jeff Pike. The motion carried 5 to 0.

B. Human Resources

- Committee reviewed space needs study results
- The police department lease is effective until June 30, 2015. Discussed possibly renewing for another six months.
- Committee recommends changing the personnel policy for OT policy so it is consistent with the compensatory policy
Overtime Compensation. Hours worked in excess of forty (40) hours per week shall be compensated at one and one half (1½) the regular pay rate. Police department employees who work in excess of ~~forty three (43)~~ 86 hours ~~per week~~ in any two-week period shall be compensated at one and one half (1½) the regular pay rate.

This change was recently made to the **comp time** policy ...

Compensatory Time. Authorized overtime work will usually be compensated for by allowing the employee time off. Compensatory time shall accrue only after the employee

has worked forty hours in any one-week period and for police employees after eighty six (86) hours in any two-week period. Compensatory time shall be earned at the rate of one and one-half (1½) hours of compensatory time for each full hour of authorized overtime worked. Employees required to work on a holiday will accrue compensatory time at the rate of one and one-half (1½) hours for each full hour of designated holiday work. No more than fifty (50) hours of comp time may be banked by any employee.

Motion to approve the HR Committee report with the change to the personnel policy as noted was made by Shane Wohlman and seconded by Al Rohlik. The motion carried 5 to 0.

C. City Administrator/Clerk

Kari Gislason reported the following:

- Thank you to Larry Penke for all he's done. Our new employee is doing very well.
- Darin Haslip inspected the city buildings on Main Street. His reports should be ready tomorrow, he didn't see any issues with finding them substandard
- Main Street meters - Kari informed the council at the 2/23 meeting, the cost to meter the downtown light poles was \$1304, it is actually \$1304 **per meter** and there are 4 meters, a total expense of \$5216.

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to amend the previously adopted motion regarding the street lights to now read get the lights metered for a cost not to exceed \$5216. The motion carried 5 to 0.

- Kari spoke with vendors for the Farmer's Market and they do prefer having the market on Sundays. Time will be from 12 - 3.

A motion was made by Shane Wohlman and seconded by Al Rohlik to approve the City Administrator/Clerk Report as presented. The motion carried 5 to 0

8. Discussion Items

A. Renville County 10 meeting

There will be a Renville County 10 meeting at 6:30 Monday, March 30 in the Renville County Courthouse Annex Building. Council members are invited to attend.

9. Action Items

A. Resolution 05-15: Resolution Calling Public Hearing on TIF District No. 4-1 and Proposed Adoption of the TIF Plan

CITY OF RENVILLE
COUNTY OF RENVILLE
STATE OF MINNESOTA
RESOLUTION NO. 05-15

RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED
ESTABLISHMENT OF MUNICIPAL DEVELOPMENT DISTRICT NO. 4
AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT
FINANCING DISTRICT NO. 4-1 WITHIN THE DEVELOPMENT DISTRICT
AND THE PROPOSED ADOPTION OF THE DEVELOPMENT PROGRAM
AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING
PLAN RELATING TO THERETO AND APPROVAL OF BUSINESS
SUBSIDY

BE IT RESOLVED by the City Council (the "Council") of the City of Renville, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Monday, April 13, 2015, at approximately 6:45 p.m., to hold a public hearing on the following matters: (a) the proposed establishment of Municipal Development District No. 4 (the "Development District"); (b) the proposed establishment of Tax Increment Financing District No. 4-1 (the "TIF District") within the Development District; (c) the proposed adoption of the Development Program for the Development District; (d) the proposed adoption of the Tax Increment Financing Plan relating to the TIF District; and (e) the proposed adoption of a of business subsidy all pursuant to Minnesota Statutes, Sections 469.124 through 469.133 and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (the "Act"), and Minnesota Statutes, Sections 116J.993 to 116J.995.

2. Notice of Hearing; Filing of Program and Plan. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and by Minnesota Statutes, Section 116J.994, and to place a copy of the proposed Development Program, the proposed Tax Increment Financing Plan and the proposed business subsidy on file in the City Clerk's Office at City Hall and to make such copies available for inspection by the public.

3. Consultation with Other Taxing Jurisdictions. The City Clerk is hereby directed to mail a notice of the public hearing and a copy of the proposed Development Program and the proposed Tax Increment Financing Plan to Renville County and Independent School District No. 2890 informing those taxing jurisdictions of the estimated fiscal and economic impact of the establishment of the proposed TIF District.

Passed and adopted on this 9th day of March 2015, by the City Council of Renville, Minnesota.

This resolution was offered by: Brent Dahl

This resolution was seconded by: Al Rohlik

Voting in favor: Brent Dahl, Al Rohlik, Jeremy Hinderks, Shane Wohlman and Jeff Pike

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

B. Approve Northland Securities Financial Planning Agreement for TIF District 4-1

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the Northland Securities Financial Planning Agreement for TIF District 4-1. The motion carried 5 to 0.

C. 2015 Fire Department Contract - Sacred Heart Township

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the 2015 Sacred Heart Township fire contract. The motion carried to 0.

D. Renville Events Committee Application for Exempt Gambling Permit for 6/13/15

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to approve the Renville Events Committee application for an exempt gambling permit for 6/13/15. The motion carried 5 to 0.

E. Cenex Zone Change Request

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the Cenex zone change request. The motion carried 5 to 0.

10. Mayor's Report

The mayor reported she is enjoying the beautiful weather.

11. Adjourn

A motion was made by Al Rohlik and seconded by Jeff Pike to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:53 p.m.

Dated at Renville, Minnesota this 9th day of March, 2015.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk