

**Approved Minutes
City Council Regular Session
February 28, 2022
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on February 28, 2022 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Dave Grund, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, Scott Tedrick from the Register joined the meeting at 6:08 pm.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by David Van Hove, Jr. and seconded by Dave Grund to approve the agenda with the striking of item 7.a. Active Living Minutes. These will be presented at the next Council meeting. Ayes: Gasca, Peterson, & Zaske.

3. Approval of Consent Agenda

- Minutes from January 24, 2022 Regular Council Meeting
- Invoice Payment batch in the total amount of \$198,518.49 dated 2/10/22
- January 2022 Month End Financials
- Solar Credit Report
- EDA Report – 2/2/22
- HR Report – 2/14/22

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Consent Agenda for the February 14, 2022 Council Work Session. Ayes: Gasca, Grund, & Peterson.

4. Approval of Minutes

A motion was made by Dave Grund and seconded by Alma Gasca to approve the minutes of the February 14, 2022 Regular Council Work Meeting. Ayes: Peterson, Van Hove, & Zaske.

5. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
500449	AMERICAN DOOR WORKS	\$135.00	E 101-43100-240 Small Tools & Minor Equip	(3) Garage Door Openers	2/23/2022
500450	ARAMARK	\$73.15	E 101-45400-229 Contractual Service	Community Center Contractual	2/23/2022
500451	ELECTRIC PUMP	\$9,296.75	E 602-49450-285 Repair Waste Water Plant	Replacement Sludge Pump	2/23/2022
500452	FARMERS CO-OP OIL CO	\$182.85	E 101-42200-212 Gas and Oil	Fire Dept. Gas	2/23/2022
500452	FARMERS CO-OP OIL CO	\$545.92	E 101-42100-212 Gas and Oil	Police Dept. Gas	2/23/2022
500452	FARMERS CO-OP OIL CO	\$1,838.67	E 101-43100-212 Gas and Oil	Street Dept. Gas	2/23/2022
500452	FARMERS CO-OP OIL CO	\$103.05	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	2/23/2022
500453	MVTL LABORATORIES, INC.	\$616.40	E 602-49450-229 Contractual Service	Sewer Testing	2/23/2022
500453	MVTL LABORATORIES, INC.	\$34.90	E 601-49400-229 Contractual Service	Water Testing	2/23/2022
500454	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	2/23/2022
500455	QUADIANT	\$74.85	E 101-41400-229 Contractual Service	Postage Machine Rent	2/23/2022
500456	RENVILLE-SIBLEY COOPERATIVE	\$119.53	E 601-49400-381 Utilities	Water Electric	2/23/2022

500457	SCHROEDER, GARRET	\$125.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	2/23/2022
500458	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	2/23/2022
500458	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	2/23/2022
500458	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	2/23/2022
500458	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	2/23/2022
500458	USABLE LIFE	\$28.02	E 101-42100-131 Employee Insurance	Life Ins.	2/23/2022
500458	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	2/23/2022
500459	VERIZON WIRELESS	\$44.18	E 101-43100-321 Telephone	Street Dept. Telephone	2/23/2022
500460	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	2/23/2022
500460	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	2/23/2022
500461	WINSTED SOLAR, LLC	\$90.18	E 101-43100-380 Utility Services (GENERAL)	Street Dept Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$14.97	E 101-45200-380 Utility Services (GENERAL)	Park Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$308.88	E 601-49400-381 Utilities	Water Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$821.98	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$8.11	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$16.22	E 101-45500-380 Utility Services (GENERAL)	Library Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$33.18	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$16.22	E 101-42100-380 Utility Services (GENERAL)	PD Electric	2/23/2022
500461	WINSTED SOLAR, LLC	\$67.42	E 101-42200-380 Utility Services (GENERAL)	FD Electric	2/23/2022
500462	XCEL ENERGY	\$2,283.79	E 101-43100-380 Utility Services (GENERAL)	Street Electric	2/23/2022
500463	RENVILLE CO. AUDITOR-TREAS	\$175.65	E 400-49100-256 Demolition of Blighted Bldg	Purchase Parcel 36-03865-00	2/24/2022
997733E	MINNESOTA DEPT. OF REVENUE	\$696.11	G 101-21720 State Withholding	State Withholding Tax	2/14/2022
997734E	INTERNAL REVENUE SERVICE	\$1,304.78	G 101-21710 Federal Withholding Tax	FWH	2/14/2022
997734E	INTERNAL REVENUE SERVICE	\$1,993.02	G 101-21730 FICA Tax Withholding	FICA/Medicare	2/14/2022
997735E	PUBLIC EMPLOYEES RETIREMENT	\$3,461.77	G 101-21740 PERA	PERA	2/14/2022
997736E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	2/14/2022
997740E	SW/WC SERVICE COOPERATIVES	\$3,970.66	G 101-21762 Employer Health Portion	Medical Insurance-Police	2/1/2022
997740E	SW/WC SERVICE COOPERATIVES	\$2,898.42	G 101-21762 Employer Health Portion	Medical Insurance - PW	2/1/2022
997740E	SW/WC SERVICE COOPERATIVES	\$3,970.66	G 101-21762 Employer Health Portion	Medical Insurance-Police	2/1/2022
997740E	SW/WC SERVICE COOPERATIVES	\$1,627.91	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	2/1/2022
997740E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Water	2/1/2022
997740E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Street	2/1/2022
TOTAL		\$40,474.48			

A motion was made by Adam Zaske and seconded by Dave Grund to approve the invoices payable. Ayes: Gasca, Peterson, & Van Hove.

6. Public Comment

7. Committee/Staff Reports

a. HR

HR Minutes

February 28, 2022

2:00 p.m.

City Council Chambers

Present: Mayor Jeanette Wertish, City Admin. Shane Wohlman, Council Members Alma Gasca, and Dave Grund, City Employees: Angi Wulf, Aaron Slagter, and Nate Sunvold

Chief Slagter addressed the committee. The committee recommends to the council to start advertising for an additional full time police officer.

Nate Sunvold reviewed new and updated job descriptions for the Public Works department. We will have a recommendation in the future for the council to take a look at.

Discussed the Administrative Assistant position, reviewed the reference checks made by Shane, Dave, and Angi. Recommendation to the council to offer the position to Beth Spieker, starting pay \$18.00 per hour with a 6 month probation period. This based on her passing a background check.

Also looked at the payroll dates, currently pay period ends on Sunday and checks are available on Monday biweekly. Recommendation to council to keep pay period the same, but make checks available on the following Thursday at noon. (also biweekly) Gives our staff more time to process the payroll.

Next Meeting March 22 @ 2 p.m.

Respectfully
Dave Grund

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the HR Report. Ayes: Gasca, Grund, & Peterson.

b. City Administrator

City Administrator Report
February 28, 2022

* Public Building Project Update- Phase 1 (PD & CC) Complete. Phase 2 (PW Building) Complete. Phase 3 (FD) Complete.

* The community center coffee maker is one step closer to a test run. The plumber has hooked up the water filter system. The electricians have the new wires run to the coffee maker but are now waiting on a new cord to arrive and then installation should be complete.

* I checked with the installer to get an update on the Fire Department ventilation system. The plant that builds the equipment closed for one month to train new employees. The system is still in queue, but this has obviously set the delivery time frame back.

* On Thursday, March 3rd, Mike Hennen from Renville County Emergency Management will be available in the Community Center from 9:00 am – 11:00 am. This is open to anyone from the council or community to stop by and discuss any topic related to emergency management.

* The land transfer paperwork for the property located at 102 SW 2nd St. has been received from the State and County, filled out, and sent back in with payment. Next step is to wait for the deed application to be returned from the State and final recording at the County.

* I've been in contact with Ben Dolan (Community Planner for MMDC) and we are working on the details to set up a meeting with the landlords per the Ad Hoc committee. A date is still to be determined, but we would like to accomplish this by the end of March.

* Resolution 03-22 Supporting Housing and Local Decision-Making Authority: CGMC has provided additional information.

* Resolution 04-22 Reestablishing Precincts and Polling Places: Redistricting Guide excerpts.

* MMDC 2021 Annual Report:

* On Friday, February 18th MPCA issued their final permit to Forsman Farms. The additional language that was discussed by the city will be available at the next Work Session on March 14th for review. The 60-day deadline for the city is Friday, March 25th. I recommend setting a Special Council meeting the week of March 21st to accommodate the deadline.

* R&R Diesel Annexation:

***Upcoming Meetings & Important Dates:

3/3 Renville County Emergency Management 9:00-11:00 at the Community Center

3/10 LMC Webinar Noon

3/14 Council Work Session 6:00

3/25 CUP 60 Day Deadline

3/26 Council Regular Meeting 6:00

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the Administrator's Report. Ayes: Gasca, Grund, & Van Hove.

8. Discussion Items

9. Action Items

A motion was made by Adam Zaske and seconded by Dave Grund to approve the EDA recommendation that the Olivia Hospital President and the City Administrator draft a future clinic land agreement. Ayes: Gasca, Peterson, & Van Hove.

A motion was made by Alma Gasca and seconded by Pete Peterson to approve the support to MRVSBA in 2022 for \$150 paid out of the EDA fund. Ayes: Grund, Van Hove, & Zaske.

A motion was made by Alma Gasca and seconded by Adam Zaske to approve the EDA recommendation to continue discussions with SCDP with Renville County and neighboring cities. Ayes: Grund, Peterson, & Van Hove.

A motion was made by Dave Grund and seconded by David Van Hove, Jr. to approve Main Street Bar & Grill as the Liquor Provider for the Community Center in 2022. Ayes: Gasca, Peterson, & Zaske.

A motion was made by Adam Zaske and seconded by Pete Peterson to hold a Special Council Meeting on Tuesday, March 22, 2022 at 5:00 pm for Forsman Farms CUP. Ayes: Gasca, Grund, & Van Hove.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to advertise for a Police Officer. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Pete Peterson to offer the Administrative Assistant position to Beth Spieker. The offer will include \$18/hour and a 6 month probationary period upon passing a background check. Ayes: Gasca, Grund, & Van Hove.

A motion was made by Pete Peterson and seconded by Dave Grund to adjust pay day to Thursday at noon for all City Employees. Ayes: Gasca, Van Hove, & Zaske.

**CITY OF RENVILLE
RESOLUTION # 03-22**

A RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING AUTHORITY

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Renville, County of Renville, State of Minnesota supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

BE IT FURTHER RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

PASSED AND ADOPTED by the Renville City Council this 28th day of February, 2022.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Alma Gasca

Voting in favor: Dave Grund, Pete Peterson, & David Van Hove, Jr.

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION # 04-22**

A RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (e) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW THEREFORE, BE IT RESOLVED that the City Council for the City of Renville, County of Renville, State of Minnesota hereby reestablishes this precinct's boundaries as required by Minnesota Statute 204B.14 subd. 3 (c); and

BE IT FURTHER RESOLVED that the City Council for the City of Renville hereby reestablishes the designated polling place for this precinct in accordance with Minnesota Statute 204B.16 as:

Polling Place Location: Renville Community Center

Address of Polling Location: 221 North Main Street, Renville, MN 56284

PASSED AND ADOPTED by the Renville City Council this 28th day of February, 2022.

This resolution was offered by: Dave Grund

This resolution was seconded by: Pete Peterson

Voting in favor: Alma Gasca, David Van Hove, Jr., & Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION # 05-22**

**RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR, AND DESIGNATION OF
DONATIONS RECEIVED**

WHEREAS, the following have made donations:

- Fire Relief Association:

Seat Belt Extenders, ½ Smoke Machine (split with OFD), Hose Adapters – (3) 2.5” Double Female Swivel, (1) 5” Double Male Rocker Lug, (2) 1.5’ to 2.5’ Adapter, (2) 5” to 6” Storz Adapter, 20’ PVC Hose/6”, 90 Degree 6” Elbow, (2) APX 4000 Radio and Accessories, Storz Elbow Fitting

Total Cost of Equipment \$6,446.25

WHEREAS, this donation is specifically requested to be used by the Renville Fire Department; and

WHEREAS, the City Council for the City of Renville is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration; and

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, County of Renville, State of Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

Passed and adopted this 28th day of February, 2022, by the City Council of Renville, Minnesota.

This resolution was offered by: Alma Gasca

This resolution was seconded by: David Van Hove, Jr.

Voting in favor: Dave Grund, Pete Peterson, & Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

10. Mayor’s Report

The Mayor read a Thank You from the Area Ecumenical Group for allowing them to use the Community Center kitchen for their Valentine’s Day fundraiser. She also reminded everyone about the Park Moms sledding event at the North Park on March 5.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Mayor’s report. Ayes: Gasca, Grund, & Peterson.

11. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Peterson, & Van Hove. Meeting was adjourned at 6:24 p.m.

Dated at Renville, Minnesota this 28th day of February, 2022

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk