

**Approved Minutes
City Council Regular Session
February 24, 2014
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on February 24, 2014 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Dennis Ulrich, Raye McKim, Al Rohlik, Randy Johnson and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Randy Johnson to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the minutes of the February 10, 2014 meeting. The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Raye McKim to approve the following invoices:

Check #	Name	Amount	Comments	Date
30615	NELSON AUTO CENTER	\$26,385.82	2014 Police Car	2/7/2014
30616	ICMA	\$ 50.00	Sunvold, Nathan #302283	2/10/2014
30617	F&M Bank Minnesota	\$15,799.00	Purchase of Bart Estum Properties	2/11/2014
30618	A.H. HERMEL CO.	\$ 228.38	Community Center Supplies	2/25/2014
30619	AFLAC	\$ 51.52	Insurance	2/25/2014
30620	AMERIPRIDE SERVICES, INC	\$ 102.24	Community Center Contractual	2/25/2014
30621	ANDERSON LARSON HANSON & SAUND	\$ 1,999.50	Attorney Fees	2/25/2014
	\$1974.00 PD, \$24.00 Admin			
30622	CENTURYLINK	\$ 25.75	Fire Dept. Telephone	2/25/2014
30622	CENTURYLINK	\$ 17.36	Water Dept. Telephone	2/25/2014
30623	COMMUNITY ELECTRIC	\$ 101.91	Rewire for New Furnace - Fire Hall	2/25/2014
30623	COMMUNITY ELECTRIC	\$ 103.13	Install Switches on Warming Shed	2/25/2014
30623	COMMUNITY ELECTRIC	\$ 493.12	Tank Heater, Well Houses and Generator	2/25/2014
30624	CRYSTEEL TRUCK EQUIPMENT	\$ 119.68	Brackets for Snow Plow	2/25/2014
30625	FAIRFAX VETERINARY CLINIC, LTD	\$ 80.16	Animal Control	2/25/2014
30626	FARMERS CO-OP OIL CO	\$ 763.01	Street Repair	2/25/2014
30626	FARMERS CO-OP OIL CO	\$ 32.83	Police Repair	2/25/2014
30626	FARMERS CO-OP OIL CO	\$ 169.20	Propane Warming Shed	2/25/2014
30626	FARMERS CO-OP OIL CO	\$ 2,160.80	Street Dept. Gas	2/25/2014

30626	FARMERS CO-OP OIL CO	\$ 686.28	Police Dept. Gas	2/25/2014
30626	FARMERS CO-OP OIL CO	\$ 223.91	Generator	2/25/2014
30627	GOPHER STATE ONE-CALL, INC	\$ 6.58	Water Contractual	2/25/2014
30627	GOPHER STATE ONE-CALL, INC	\$ 6.57	Sewer Contractual	2/25/2014
30628	GREAT PLAINS NATURAL GAS	\$ 356.90	Clerk Gas Service	2/25/2014
30628	GREAT PLAINS NATURAL GAS	\$ 321.21	Library Gas Service	2/25/2014
30628	GREAT PLAINS NATURAL GAS	\$ 511.55	Community Center	2/25/2014
30628	GREAT PLAINS NATURAL GAS	\$ 598.39	Fire Dept. Gas	2/25/2014
30629	H&L MOTORS	\$ 24.77	'08 Impala accelerator repairs	2/25/2014
30630	HASLER FINANCIAL SERVICES	\$ 100.00	Postage	2/25/2014
30631	HAWKINS INC.	\$ 1,635.35	Water Supplies	2/25/2014
30632	JOHN DEERE FINANCIAL	\$ 88.80	Bearings for John Deere Blower	2/25/2014
30633	MAILFINANCE	\$ 178.59	Quarterly Lease Pmt	2/25/2014
30634	MINNESOTA DEPT OF HEALTH	\$ 150.00	Well Maintenance Permits	2/25/2014
30635	MINNESOTA POLLUTION CONTROL	\$ 1,450.00	Permit Fee	2/25/2014
30636	MVTL LABORATORIES, INC.	\$ 717.25	Sewer Testing	2/25/2014
30637	OLIVIA HARDWARE INC.	\$ 48.44	CC - General Supplies	2/25/2014
30638	RENCO PUBLISHING, INC.	\$ 439.48	Publishing	2/25/2014
30639	RENVILLE-SIBLEY COOPERATIVE	\$ 1,438.82	Water Electric	2/25/2014
30639	RENVILLE-SIBLEY COOPERATIVE	\$ 94.79	Hot Water Heat	2/25/2014
30640	SCHROEDER, GARRET	\$ 412.50	Street Dept. Maintenance	2/25/2014
30641	SQUADS, INC	\$ 6,069.74	Parts for 2014 Squad Car	2/25/2014
30642	USABLE LIFE	\$ 20.45	Life Ins.	2/25/2014
30642	USABLE LIFE	\$ 12.26	Life Ins.	2/25/2014
30642	USABLE LIFE	\$ 18.82	Life Ins.	2/25/2014
30642	USABLE LIFE	\$ 20.45	Life Ins.	2/25/2014
30642	USABLE LIFE	\$ 20.44	Life Ins.	2/25/2014
30643	VERIZON WIRELESS	\$ 65.09	Police Dept. Telephone	2/25/2014
30644	WEST CENTRAL SANITATION	\$ 128.06	Jan. Delinquent Prop Tax Refuse Payments	2/25/2014
30644	WEST CENTRAL SANITATION	\$ 34.16	WWT Refuse	2/25/2014
30644	WEST CENTRAL SANITATION	\$ 17.55	Street Refuse	2/25/2014
30645	XCEL ENERGY	\$ 2,475.03	Street Electric	2/25/2014
Total		\$67,055.64		

Al Rohlik seconded the motion. The motion carried 5 to 0.

5. Public Comments - none

6. Committee/Staff Reports

A. EDA Committee Report

- CEO Program:
 - Highlights:
 - 18-22 juniors and seniors in the program
 - Supported by local business who invest in the program
 - Main expense is the instructor
 - CEO learning outcomes attached

The committee discussed the possibilities the program offers. Kari will contact Midland Institute to see what the requirements are to bring the program to Renville and Michelle will contact area superintendents to see if they are interested in participating.

- Hanging Flower Pots: On behalf of the Revitalizing Renville Committee, Jeff Pike has asked about hanging flower pots on the new light poles. Their plan is to approach store owners and community members for donations for the pots and Brenda Holm will assist the students at the Garden Center in getting them planted. Dawn Cheney has volunteered herself and Jeff to water them.
Questions: how much \$\$, how many

There are brackets for the poles, Art Driggs will check on pricing for these.

- Wendie Discher's new business(es) - Discher & Associates and the Social Connection - looking at moving into the Java Junction location.

She has inquired about funding opportunities the city offers. Kari will check into the Revolving Loan Fund

- Ray Davy's Project: Ray has been in and inquired about assistance from the city i.e. TIF districting, MN Investment Fund, Job Creation Fund
- Fire Hall- spoke with Pat Dingels from the RADC regarding grants for a new fire hall. She said most of the programs that provide grant money for fire halls has dried up. There was a FEMA program that was providing grants for fire halls before but this is no longer available. There are grants and loans available through the USDA Rural Development Program, these tend to be a small amount of grant funds and a lot of loan funding. She cautioned to look at the life of the project and at the interest rates at the time loan is taken. Sometimes, the USDA interest rates are higher than what we can bond for. She also stated she can assist with the Rural Development Application if we go that route, not sure what the fees are. She said the USDA people can also assist with the application.

A motion was made by Dennis Ulrich and seconded by Al Rohlik to approve the EDA Report as presented. The motion carried 5 to 0.

B. City Administrator/Clerk Report

Kari Gislason reported the following:

- Water main break north of the tracks today, water off at 11:00, back on about 5:00
- Closing for the Bart Estum properties took place on Feb. 14
- DEED will be ranking the applications they received for the DEMO loan program this week
- Revitalizing Renville group is planning a winter family fun day at Watertower Park on March 15

- Insurance has paid for all of the squad car repairs, except the \$250 deductible and it sounds like we will be reimbursed for that as well
- Kari talked with Mark Ericson and he is working on a map for ATV's, passed along our concerns about not allowing them on Main Street.
- Pay loader needs some repairs - will be getting fixed at Titan Machinery in Redwood Falls

A motion was made by Randy Johnson and seconded by Dennis Ulrich to approve the City Administrator/Clerk Report as presented. The motion carried 5 to 0.

7. Discussion Items

The Council discussed issues the city is facing with frozen water lines. At this point, frozen lines have been minimal, but they are expensive to repair. In order to be proactive, residents are being encouraged to take the temperature of their water. Information on the issue is being handed out to residents and has been posted on the website.

8. Action Items

- A. Resolution 04-14: Nominating Appointees for the Consideration for the Charter Commission

**CITY OF RENVILLE
RESOLUTION 04-14
RESOLUTION NOMINATING APPOINTEES FOR
CONSIDERATION FOR THE
CHARTER COMMISSION
FOR THE CITY OF RENVILLE, MINNESOTA**

BE IT THEREFORE RESOLVED by the City Council of City of Renville, County of Renville, State of Minnesota, that the following persons shall be nominated as appointees for consideration for the City of Renville Charter Commission.

- Paul McLaughlin
- Ben Dehmlow
- Nelida Marcus
- Brett Varpness
- Karen Zieske
- Renee Hannah
- Jim Gustafson

Passed and adopted on this 24th day of February, 2014, by the City Council of Renville, Minnesota.

This resolution was offered by: Dennis Ulrich

This resolution was seconded by: Shane Wohlman

Voting in favor: Randy Johnson, Al Rohlik, Raye McKim, Dennis Ulrich and Shane Wohlman

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

B. Resolution 05-14: Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations

**CITY OF RENVILLE
RESOLUTION 05-14
RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE
FOR THE CITY OF RENVILLE, MINNESOTA**

BE IT RESOLVED by the City Council (the "Council") of the City of Renville, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the Administrator/Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Passed and adopted on this 24th day of February, 2014, by the City Council of Renville, Minnesota.

This resolution was offered by: Raye McKim

This resolution was seconded by: Randy Johnson

Voting in favor: Shane Wohlman, Dennis Ulrich, Al Rohlik, Raye McKim and Randy Johnson

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator/Clerk of the City of Renville, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$_____ is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____, 20__.

Administrator/Clerk

C. 2014 Fire Department Contracts - Crooks and Flora

A motion was made by Raye McKim and seconded by Al Rohlik to approve the 2014 Crooks and Flora Fire Department Contracts, with the corrected typo on the first page. The motion carried 5 to 0.

D. SWIF Funding Request

A motion was made by Al Rohlik and seconded by Dennis Ulrich to approve a \$750 allocation to SWIF. The motion carried 5 to 0.

E. Water Rates

A motion was made by Dennis Ulrich and seconded by Raye McKim to approve the following water rates effective April 1, 2014

Retail Residential Water Rates:

1. Customer Fixed Charge (up to 2,000 gallons)		\$8.54
2. Usage Charge per 1,000 after first 2,000 but less than 10,000 gallons:		
	April 1, 2014	\$4.97
	October 1, 2014	\$5.21
	April 1, 2015	\$5.44
3. Usage Charge per 1,000 over 10,000 gallons:		
	April 1, 2014	\$5.25
	October 1, 2014	\$5.50
	April 1, 2015	\$5.75

9. Mayor's Report

Mayor Wertish reported the following:

- Fortunately, there were few, if any stranded motorists in Renville during the last snow storm.
- Thanks to the Revitalizing Renville group for their efforts on everything they are doing including the Winter Fun Day and the flower pot idea
- We need to look at availability of and issues with housing in the community.

10. Adjourn

A motion was made by Al Rohlik and seconded by Randy Johnson to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:47 p.m.

Dated at Renville, Minnesota this 24th day of February, 2014.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____

Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk