

**Approved Minutes
City Council Regular Session
January 25, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on January 25, 2016 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Brent Dahl, Al Rohlik, Shane Wohlman and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Jeff Pike to approve the minutes of the December 28, 2015 Regular Council Meeting The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Al Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
32210	ICMA	\$50.00	Sunvold, Nathan #302283	1/11/2016
32211	RENVILLE CO. AUDITOR-TREAS.	\$1.65	Quit Claim Deed - 407 S. Main	1/13/2016
32212	RENVILLE CO. AUDITOR-TREAS.	\$710.39	Delinquent Taxes for 407 S. Main	1/13/2016
32213	RENVILLE COUNTY RECORDER	\$46.00	Quit Claim Deed - 407 S. Main	1/13/2016
32214	RONALD DEGNER	\$3,734.00	Jail Repairs	1/20/2016
032215	ANDERSON LARSON HANSON & SAUND	\$1,386.00	Attorney Fees	1/25/2016
	Admin=\$132.00, Police=\$1254.00			
032216	AVENET, LLC	\$50.00	Email Service 2016	1/25/2016
032217	FARMERS CO-OP OIL CO	\$44.82	Fire Dept. Gas	1/25/2016
032217	FARMERS CO-OP OIL CO	\$387.55	Police Dept. Gas	1/25/2016
032217	FARMERS CO-OP OIL CO	\$778.51	Street Dept. Gas	1/25/2016
032217	FARMERS CO-OP OIL CO	\$122.91	Street Repairs	1/25/2016
032218	HASLER FINANCIAL SERVICES	\$300.00	Postage	1/25/2016
032219	LOFFLER	\$79.68	Copier Service	1/25/2016
032220	MINNESOTA DEPT OF HEALTH	\$150.00	Well Maintenance Permit	1/25/2016
032221	MINNESOTA POLLUTION CONTROL	\$300.00	Wastewater Conference Registration - Nate	1/25/2016
032222	MINNESOTA RURAL WATER ASSOC.	\$225.00	Conference Registration - Matt	1/25/2016
032222	MINNESOTA RURAL WATER ASSOC.	\$225.00	Conference Registration - Nate	1/25/2016
032223	MINNESOTA UI FUND	\$3,258.00	Unemployment Ins. - B. Dehmlow	1/25/2016
032224	MVTL LABORATORIES, INC.	\$451.75	Sewer Testing	1/25/2016

032224	MVTL LABORATORIES, INC.	\$29.50	Water Testing	1/25/2016
032225	NORTHLAND SECURITIES, INC.	\$435.00	Continuing Disclosure Report	1/25/2016
032226	RENVILLE-SIBLEY COOPERATIVE	\$955.07	Water Electric	1/25/2016
032227	SCHMOLL S WELDING INC.	\$356.75	Steel for the shop	1/25/2016
032228	SPIEKER, JEREMY	\$213.61	Training - Meals & Hotel	1/25/2016
032229	USABLE LIFE	\$21.03	Life Ins.	1/25/2016
032229	USABLE LIFE	\$21.02	Life Ins.	1/25/2016
032229	USABLE LIFE	\$12.26	Life Ins.	1/25/2016
032229	USABLE LIFE	\$49.26	Life Ins.	1/25/2016
032229	USABLE LIFE	\$21.03	Life Ins.	1/25/2016
032230	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	1/25/2016
032231	W.L. HALL CO. INTERIOR SERV.	\$1,750.00	Service on wall panel system	1/25/2016
032232	WEST CENTRAL SANITATION	\$17.55	Street Refuse	1/25/2016
032232	WEST CENTRAL SANITATION	\$34.16	WWT Refuse	1/25/2016
032233	XCEL ENERGY	\$41.63	Police Electric	1/25/2016
032233	XCEL ENERGY	\$1,855.66	Street Electric	1/25/2016
Total		\$18,184.81		

Brent Dahl seconded the motion. The motion carried 5 to 0.

5. Public Comments: none

6. Committee/Staff Reports

A. Public Works

**Public Works Meeting
5:30 January 13, 2016**

- Discussed the possibility of the city utilizing the Coop Country Building on Hwy. 212. The building is quite large and could be an option for storage and office needs. The committee would like to visit the building and see what options may be available.

After the meeting, City Administrator contacted Craig Hebrink regarding the tour and there may

be an offer on the property.

- David Anderson provided a letter requesting forgiveness for his water bill due to a leak in his water softener. Total bill was \$495.80. Committee feels the bill is the homeowner's responsibility.
- The generator has been moved from Olivia to Renville and is at the Wastewater Treatment plant. Plans are to put it to the East of the Community Center in order to run the Community Center in case of outages. The generator will need a concrete slab and will need to be wired and may also need a transfer switch. Will

check and see if it has the capacity to power the fire hall, and if so what the costs to wire that would be.

- Committee would like lights at water tower park set up on a timer. Also checking on the lights in the shelter house at the park on Hwy 212.
- Light Beam Internet - checking to see which poles are city owned
List reflects 38 city owned poles, most on Hwy 212 and Main Street.
- Discussed a concern regarding a bypass lane on the East side of Renville by the new FCOC location and extending the 30 mph speed limit further east. This will be something that MNDot will have to authorize. Kari will contact MNDot.
- Also discussed a concern regarding a street light at the new FCOC location. The light is set back so when driving toward the highway, it does not illuminate it very well. Kari has contacted a representative from Xcel and he was going look at the light.

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the Public Works Report as presented. The motion carried 5 to 0.

B. EDA

EDA Committee Meeting 5:30 January 20, 2016

- Lee Bjerk from Geronimo Energy gave a presentation in regards to the city subscribing to a Solar Garden. The city could potentially save about \$10,000 per year on electrical expenses with no up-front fees. A 25-year contract is required.
- Discussed rental fees for allowing Light Beam to put equipment on the city water tower. MVTV pays \$1200 annually, \$100/month. Kari will check to see what the city of Olivia charges as well.
- Kari attended the webinar on Rewriting the Rural Narrative Recap. This was the first in a 6-part series
Highlights:
 1. Invest in those we want to stay (graduates)
 2. Keep a positive narrative
 3. Big changes to come with retirement of baby boomers - be proactive on housing supply and demand issues
 4. Sole proprietors make up 26% of rural workforce
 5. Since 1970 US rural population has increased by 11%, urban has increased by 50%

- **Minaqua:**
Discussed some of the latest developments with the Minaqua property: Leon Greenslit does own lot 4 (north lot), subject to the quit claim deed. Lot 3 was abandoned by the Trustee and Minaqua is still the owner of that lot - per attorney. According to our attorney, it appears the bankruptcy is final. Also, discussed being proactive in making a plan for that property. Discussion included having Paul McLaughlin act as a consultant for the city, contacting the League for advice on finding a commercial buyer/developer, how can we find an aquaculture business that may be interested.
- The committee reviewed the Business Innovation Grant (BIG) program guidelines and application. This program has the potential to assist four Renville businesses in 2016.
- The home at 211 NE Colfax was one of the projects that received Small Cities Development funds. The home has gone into foreclosure and is being sold at sheriff's auction. The city may need to file a satisfaction of payment for the Small Cities forgivable loan.

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the EDA Report as presented. The motion carried 5 to 0.

C. HR

HR Meeting

12:15 pm Monday, January 25, 2016

- Zach Ambroz has turned in his resignation effective 2/1/16. The committee reviewed the patrol officer job description and discussed recruitment options. The committee recommends advertising for the position in the Renville County Register and West Central Tribune - print and online - and also posting on the MN POST board website and city website. In addition, staff will contact Ridgewater and Alex Tech to see if the position can be posted. Deadline for applications will be February 12, 2016.

Need to set up a HR meeting for February 22 to review applications.

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to accept Zach Ambroz's resignation. The motion carried 5 to 0.

A motion to advertise in the Register and West Central Tribune - print and online - was made by Al Rohlik and seconded by Shane Wohlman. The motion carried 5 to 0.

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to schedule a HR meeting for 12:15 February 22. The motion carried 5 to 0.

- Council Wages/Salary. The committee discussed changing salaries from a per meeting compensation to a salary compensation. Committee meetings would still be compensated as is per meeting. City Administrator will check and see how and when this can be done as there are some statutory restrictions on timing.

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the HR report as presented. The motion carried 5 to 0.

D. City Administrator/Clerk

- Janette and Kari attended the Fire Relief Meeting January 18. Part of the discussion included the REO fire truck. As the truck is being stored and no longer being used recommendation made to declare as surplus. If the truck is put up for bid, they would like to see a minimum bid of \$800.00
- ACH sign ups continue to come in, probably another ten since the last report.
- Working on the application for funding for the UV project at the Wastewater Treatment Plant
- Applications for County Grant Programs and the new City BIG Grant Program are available at City Hall
- West Central Sanitation did send a letter out to residents regarding the rate increase. Also, City Administrator/Clerk sent a letter to Xcel requesting one of their representatives attend a meeting and also requesting the rate increase be delayed for 90 days.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the City Administrator/Clerk report as presented. The motion carried 5 to 0.

7. Discussion Items

A. Date for Ad Hoc Meeting

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to schedule an Ad Hoc meeting for 5:30 February, 16. The motion carried 5 to 0.

B. Upcoming Meetings: Feb 3-Public Works, Feb. 10-Public Safety, Feb. 17-EDA

For information purposes, next committee meeting dates were provided.

C. Community Center Liquor Providers

Effective March 1, 2015 - February 29, 2016 there are three approved beverage servers for the Community Center: Bart's Place, Main Street Bar & Grill and Stoney Creek. Approved providers must have current on-sale licensure, must provide certificate of liability insurance, must commit to a list of beverage provider responsibilities, and must pay \$45 per event.

The list of approved providers is given to parties who rent the Community Center. It is the renter's responsibility to select and contact the provider and inform city staff of which provider they will be

utilizing. There were four community center events that utilized liquor services last year. The process was very manageable and renters appreciated being allowed to choose their provider.

Council recommended letters be sent out to the same three providers to see if they are interested in being on the approved beverage provider list for March 1, 2016 - February 29, 2017.

8. Action Items

A. Letter Requesting MnDot Main Street Traffic Study

The Renville City Council is interested in reducing the 30 mph speed limit on Main Street. Jeff Marlowe from Renville County Public Works has asked for a letter from the council requesting MnDOT conduct a traffic study on Renville's Main Street.

A motion to approve the letter requesting a MnDOT traffic study on Main Street was made by Jeremy Hinderks and seconded by Brent Dahl. The motion carried 5 to 0.

B. Resolution 04-16: Declaring Property as Surplus

**CITY OF RENVILLE
RESOLUTION 04-16
RESOLUTION DECLARING PROPERTY AS SURPLUS**

WHEREAS the below-described property is no longer necessary, useful or suitable for municipal purposes

NOW, THEREFORE, BE IT RESOLVED by the City Council of Renville, Minnesota that the following property be declared surplus and disposed of according to state statutes.

- REO Fire Truck

Passed and adopted this 25th day of January, 2016, by the City Council of Renville, Minnesota.

This resolution was offered by: Jeremy Hinderks

This resolution was seconded by: Brent Dahl

Voting in favor: Jeremy Hinderks, Brent Dahl, Jeff Pike, Shane Wohlman and Al Rohlik

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

9. Mayor's Report

Mayor Wertish reported the museum group is seeking volunteers and trying to promote interest in the museum.

10. Adjourn

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:54 p.m.

Dated at Renville, Minnesota this 25th day of January, 2016.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk