

Approved Minutes  
City Council Regular Session  
January 14, 2013  
Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on January 14, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Raye McKim, Dennis Ulrich, Randy Johnson, Allen Rohlik and Mayor Janette Wertish. City Administrator/Clerk Jordan McQuillen was also present.

1. Pledge of Allegiance

A. Swearing in Elected Officials

Administrator/Clerk Jordan McQuillen administered the Oath of City Officer to Mayor Janette Wertish and City Councilors Randy Johnson and Allen Rohlik.

2. Approval of the Minutes

Councilor Rohlik moved approval of the minutes. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

3. Visitors to be Heard - None

4. Adopt the Agenda

Councilor Ulrich moved approval of the agenda, with the addition of Discussion Item 8B: Jeff Pike/Dawn Cheney Tax Consideration. Councilor Johnson seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

5. Public Hearings - None

6. Committee/Staff Reports

A. Administrator/Clerk

- Jordan presented the December 2012 Financial Report.
- Jordan reported that City Hall will be closed on Monday January 21, 2013, in observance of Martin Luther King Jr. Day.

- Jordan reported that the Centurylink payment box was removed from behind City Hall. Customers are advised to utilize payment methods detailed on their bills.
- Jordan reported that the Human Resources Committee will meet Monday January 28, 2013, at 1:30 PM at City Hall.
- Jordan presented a draft of the "Renville Community Center Alcohol Beverage Provider Request for Proposal". The Council will review the document for the next City Council meeting.
- Discussion followed regarding Renville's Snow Mobile Ordinance.

Councilor McKim moved approval of the Administrator/Clerk report. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

7. Action Items

- A. Swearing in Newly Elected Officials - No Action
- B. Resolution 01-13: Approving Appointments and Depositories

After reading the same once, Councilor McKim moved adoption of the following:

CITY OF RENVILLE  
RESOLUTION 01-13

RESOLUTION APPROVING THE APPOINTMENTS AND DEPOSITORIES FOR  
THE CITY OF RENVILLE, MINNESOTA

BE IT THEREFORE RESOLVED by the City Council of Renville, Minnesota that the following persons, firms, and organizations shall be appointed to those positions or designated service providers as specified:

Fire Chief	Brandon Howard
Civil Defense Directors	Police Chief, Ben Dehmlow
Pioneerland Library Board	Raye McKim
Weed Inspectors	Mayor Janette Wertish
	Pete Peterson
	Nathan Sunvold
City Attorney	Jon Saunders, Anderson Larson Hanson & Saunders
City Assessor	Renville County Assessor
City Engineer	Short Elliott Hendrickson
City Auditor	Dennis Oberloh, Oberloh & Associates
Financial Advisors	Northland Securities

Depositories	F&M Bank of Minnesota
	First Security Bank
	Dawson Coop Credit Union
	4-M Fund/RBC Capital Markets
	Northland Securities
Official Newspaper	Renville County Register
Renville County EDA/HRA	City Administrator/Clerk, Jordan McQuillen

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Jordan McQuillen, City Admin./Clerk

The motion was seconded by Councilor Ulrich. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

C. Resolution 02-13: Approving Committee Members

After reading the same once, Councilor Ulrich moved adoption of the following:

CITY OF RENVILLE  
RESOLUTION 02-13

RESOLUTION APPROVING THE COMMITTEES FOR  
THE CITY OF RENVILLE, MINNESOTA

BE IT THEREFORE RESOLVED by the City Council of City of Renville, County of Renville, State of Minnesota, that the following persons shall be appointed to those committees and boards as specified.

Public Works:	Dennis Ulrich*	EDA:	Randy Johnson*
	Shane Wohlman*		Al Rohlik*
	Pete Peterson		Jose Barajas
	Chad Mulder		Jon Butler
	Jon Driggs		Art Driggs
	Pat LeGare		Nelida Marcus
			Kevin Mulder
			Shaun Clemenson

Ad Hoc:	Raye McKim*	HR:	Raye McKim*
	Randy Johnson*		Dennis Ulrich*
	Kris Thompson		
	Mavis Welter		

Cameo VanHorn  
Sandy Wohlman  
Craig VanHorn

\*Council Member  
Mayor Ex-Officio on All Committees

Attest: Janette Wertish, Mayor

Jordan McQuillen, City Admin./Clerk

The motion was seconded by Councilor Johnson. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

D. 2013 Sunday Liquor License Renewal - "Bart's Place"

Councilor McKim moved approval of renewing the 2013 Sunday Liquor License for Bart Estum's "Bart's Place", with a \$25.00 License Fee for Sunday sales. Councilor Rohlik seconded the motion. Motion carried 5 to 0.

8. Discussion Items

A: Set Hearing Date for Small Cities Development Program

A public hearing will be held on Monday, February 11, 2013 at 6:45 in the Council Chambers of City Hall for the purpose of providing information and receiving citizen's comments regarding the submission of an application to the Department of Employment and Economic Development, Small Cities Development Grant Program for rehabilitation activities with the City of Renville. All interested citizens are urged to attend to examine the application and provide comments on the information to be provided at the public hearing.

B: Jeff Pike/Dawn Cheney Tax Consideration

Mayor Wertish urged the Council to reconsider their inaction at the December 17, 2012, Regular Council meeting. Discussion followed. Councilor Rohlik moved approval to authorize Administrator/Clerk McQuillen to waive up to \$317.30 from the 2009 special assessment for unpaid water and sewer charges. Councilor Johnson seconded the motion. Motion carried 4 to 1. Mayor Wertish declared the motion adopted.

## 9. Finances

## A: Invoices payable

Councilor McKim moved approval of the following invoices:

029704	ICMA	\$50.00	Sunvold, Nathan #302283	12/17/2012
029705	VOID	\$0.00		12/31/2012
029706	VOID	\$0.00		12/31/2012
029707	VOID	\$0.00		12/31/2012
029708	VOID	\$0.00		12/31/2012
029709	CHRIS KNIGHT EXCAVATING &	\$600.00	Repair Curb Stop Backfill	12/26/2012
029710	COMMUNITY ELECTRIC	\$186,752.52	Street Lights	12/26/2012
029711	HILLYARD/HUTCHINSON	\$140.18	CommCenter Supplies	12/26/2012
029712	J.P. COOKE CO.	\$57.50	2013 Dog Tags	12/26/2012
029713	LAW ENFORCEMENT	\$132.10	LETG Software Maint	12/26/2012
029714	MAIL FINANCE	\$54.98	Lease	12/26/2012
029715	NCPERS MINNESOTA	\$112.00	Insurance	12/26/2012
029716	RENVILLE-SIBLEY	\$2,987.83	Hot Water Heat	12/26/2012
029717	UNITED STATES POSTAL	\$181.44	Postage - Util Bills, Water	12/26/2012
029718	WEST CENTRAL COMM	\$15.00	Program Pagers	12/26/2012
029719	COUNTRY ROSE FLORAL & GIFT	\$100.00	EDA Bridal Show Contrb.	1/2/2013
029720	ICMA	\$50.00	Sunvold, Nathan #302283	1/2/2013
029721	UNITED STATES POSTAL	\$96.00	Postage Utility Postcards	1/2/2013
029722	AFLAC	\$51.52	Insurance	1/15/2013
029723	AMERIPRIDE SERVICES, INC	\$98.45	Community Center	1/15/2013
029724	AND.LARS.HANSON & SAUND	\$542.00	Attorney Fees	1/15/2013
029725	ARVIG COMM SYSTEMS	\$39.10	Police Dept. Internet	1/15/2013
029725	ARVIG COMM SYSTEMS	\$39.10	Public Works Internet	1/15/2013
029725	ARVIG COMM SYSTEMS	\$39.10	City Hall Internet	1/15/2013
029726	AVENET, LLC	\$450.00	2013 Annual Service Fee	1/15/2013
029727	BENNETT TECHNOLOGIES, INC	\$48.09	Copier Service Contract	1/15/2013
029728	BIG COUNTRY 100.1 FM	\$195.00	City Marketing/Dev.	1/15/2013
029729	CENTURYLINK	\$56.51	Public Works Telephone	1/15/2013
029729	CENTURYLINK	\$183.93	City Hall Telephone	1/15/2013
029729	CENTURYLINK	\$130.34	Water Dept. Telephone	1/15/2013
029729	CENTURYLINK	\$59.14	Library Telephone	1/15/2013
029729	CENTURYLINK	\$57.10	Sewer Dept. Telephone	1/15/2013
029729	CENTURYLINK	\$128.70	Police Dept. Telephone	1/15/2013
029729	CENTURYLINK	\$82.24	Fire Dept. Telephone	1/15/2013
029730	DANUBE LUMBER SUPPLY	\$797.48	Lumber Supplies WWT	1/15/2013
029731	ED DAVIS BUS MACHINES INC	\$99.44	Bridal Show Supplies	1/15/2013
029732	GISLASON, KARI	\$14.12	Reimburse Sticker Sheets	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$124.83	Clerk Gas Service	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$595.83	Sewer Gas Service	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$757.77	Water Gas Service	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$184.13	Fire Dept. Gas	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$174.70	Police Dept. Gas	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$112.34	Library Gas Service	1/15/2013
029733	GREAT PLAINS NATURAL GAS	\$178.92	Community Center	1/15/2013
029734	HAWKINS INC.	\$1,489.08	Water Supplies	1/15/2013
029735	HD SUPPLY WATERWORKS, LTD.	\$312.59	SS Clamp 6 x 20	1/15/2013
029736	LANG S AUTO CENTER, INC.	\$530.09	Street Supplies/Maint	1/15/2013
029736	LANG S AUTO CENTER, INC.	\$78.72	Water Supplies/Maint	1/15/2013
029737	LMC INSURANCE TRUST	\$6,245.25	Insurance	1/15/2013
029737	LMC INSURANCE TRUST	\$791.00	Insurance	1/15/2013
029737	LMC INSURANCE TRUST	\$1,262.75	Insurance	1/15/2013
029737	LMC INSURANCE TRUST	\$4,296.50	Insurance	1/15/2013
029738	MAYNARD S FOOD CENTER	\$2.78	Distilled Water	1/15/2013
029739	MCQUILLEN, JORDAN	\$136.80	Reimburse for Comm	1/15/2013
029740	MINNESOTA CHIEFS OF POLICE	\$165.00	Annual Membership 2013	1/15/2013
029741	MINNESOTA STATE FIRE CHIEFS	\$108.00	2013 Membership Dues	1/15/2013
029742	MINNESOTA WEST COLLEGE	\$325.00	Membership for Officer	1/15/2013
029743	MVTL LABORATORIES, INC.	\$792.00	Sewer Testing	1/15/2013
029744	NORTH SHORE ANALYTICAL	\$440.00	WWT Contractual/Test	1/15/2013
029745	NORTHLAND TRUST SERV, INC.	\$8,373.75	GO Bond 2007A Int	1/15/2013
029745	NORTHLAND TRUST SERV, INC.	\$35,000.00	GO Bond 2007A Princ	1/15/2013

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029746	OBERLOH & ASSOCIATES, LTD.	\$460.00	TIF reporting fee	1/15/2013
029747	OLIVIA HARDWARE INC.	\$66.21	Mirror and Ice Melt	1/15/2013
029747	OLIVIA HARDWARE INC.	\$49.14	Aluminum Scoop	1/15/2013
029747	OLIVIA HARDWARE INC.	\$14.95	Paddock	1/15/2013
029748	PETERSON, PETER	\$106.86	Reimburse Shop Tool -	1/15/2013
029748	PETERSON, PETER	\$101.02	Reimburse for Carpet for	1/15/2013
029749	QUILL CORPORATION	\$278.17	Vacuum & Belt	1/15/2013
029750	RENVILLE RANGERS SH. CLUB	\$30.00	Police Dept. membership	1/15/2013
029751	SW/WC SERVICE COOP	\$1,132.00	Med Insurance-Sewer	1/15/2013
029751	SW/WC SERVICE COOP	\$827.00	Med Insurance-Jordan	1/15/2013
029751	SW/WC SERVICE COOP	\$1,132.00	Mel Insurance Street	1/15/2013
029751	SW/WC SERVICE COOP	\$3,091.00	Med Insurance-Police	1/15/2013
029751	SW/WC SERVICE COOP	\$717.75	Med Insurance Jodi	1/15/2013
029751	SW/WC SERVICE COOP	\$414.25	Med Insurance-Jodi	1/15/2013
029751	SW/WC SERVICE COOP	\$1,132.00	Med Insurance-Water	1/15/2013
029752	USABLE LIFE	\$15.49	Life Ins.	1/15/2013
029752	USABLE LIFE	\$8.65	Life Ins.	1/15/2013
029752	USABLE LIFE	\$18.82	Life Ins.	1/15/2013
029752	USABLE LIFE	\$15.49	Life Ins.	1/15/2013
029752	USABLE LIFE	\$15.49	Life Ins.	1/15/2013
029753	VERIZON WIRELESS	\$96.61	Police Dept. Telephone	1/15/2013
029753	VERIZON WIRELESS	\$46.21	Street Dept. Telephone	1/15/2013
029754	XCEL ENERGY	\$129.98	Fire Dept. Electric	1/15/2013
029754	XCEL ENERGY	\$4,884.09	Sewer Electric	1/15/2013
029754	XCEL ENERGY	\$138.30	Park Electric	1/15/2013
029754	XCEL ENERGY	\$204.48	City Hall Electric	1/15/2013
029754	XCEL ENERGY	\$184.04	Library Electric	1/15/2013
029754	XCEL ENERGY	\$293.09	Community Center	1/15/2013
029754	XCEL ENERGY	\$1,268.61	Water Electric	1/15/2013
029754	XCEL ENERGY	\$2,365.18	Street Electric	1/15/2013
029755	GENERAL FUND	\$1,000.00	Sewer Bookkeeping	1/15/2013
029756	ICMA	\$50.00	Sunvold, N #302283	1/15/2013
029757	SHENANIGANZ	\$600.00	Police Dept. Rental	1/15/2013

Total: \$277,805.62

Councilor Johnson seconded the motion. Motion carried 5 to 0.  
Mayor Wertish declared the motion adopted.

9. Mayors Notes

- Mayor Wertish distributed a proposed County Trail map.
- Mayor Wertish discussed the need to continue to plan for Renville's future.

10. Adjourn

Councilor Rohlik moved to adjourn the Council Meeting at 7:34 p.m. Councilor Johnson seconded the motion. Motion carried 5 to 0.

Dated at Renville, Minnesota this 14<sup>th</sup> day of January, 2013.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Jordan McQuillen, Administrator/Clerk